



Welcome to Eureka City Schools

We are excited that you have chosen to be part of the ECS community!

The first day of school for the 2023-2024 school year is Monday, August 21, 2023.

SCHOOL & GRADES	GRADE	START TIME	DISMISS (Tue-Fri)	MINIMUM DAY DISMISS (Mon)
Alice Birney Elementary	TK-3	8:10	2:42	1:55
	4-5	8:10	2:42	1:55
Grant Elementary	TK-3	8:10	2:42	1:55
	4-5	8:10	2:42	1:55
Lafayette Elementary	TK-3	8:10	2:42	1:55
	4-5	8:10	2:42	1:55
Washington Elementary	TK-3	8:10	2:42	1:55
	4-5	8:10	2:42	1:55
Winship Middle School	6-8	8:40	3:31	2:28
Zane Middle School	6-8	8:40	3:31	2:28

The ECS 2023-2024 School Year Packet contains important information regarding the 2023-2024 school year. Please read, complete, and return all the enclosed document forms to your child(ren)'s school by Monday, August 28, 2023.

The Free Meals Program will continue for the 2023-2024 School Year. ECS is proud to be a part of California's Universal Meals Program, offering free breakfast, lunch, and an afterschool meal to all students TK-12th grade enrolled in the district. Traditional meal eligibility applications are no longer required; however, we ask that each family fill out the included Benefit Eligibility Survey. More information can be found at www.ecsnutritionservices.com.

Students are required to wear appropriate apparel to school. Clothing is to cover the person, and clothing and shoes should be safe, functional, and worn properly. Please refer to the Parent/Guardian Handbook for apparel descriptions and requirements.

School buses are available with limited bus routes within the established bussing zones. Those who wish to have their students ride the bus must meet two conditions. 1. They must attend their School of Residence. 2. They must live outside the established non-transportation zones for their School of Residence. A bus form must be on file for your child(ren) to ride the bus. The forms are available at the ECS District Office and all school sites. Call the Transportation Department at (707) 441-2504 for more information.

Absenteeism & Tardiness – Students who are absent and/or late for 30 minutes or more with an unexcused reason, according to the State of California Ed Code 48260-48273, will be considered truant. Parents/guardians are required to contact the school when their child is absent for the day or late. Students must obtain a tardy slip/off-grounds slip upon arriving to school late or leaving school early. The State of California requires the school(s) to notify parents/guardians when a student is deemed truant. Each following truancy also requires parent notification. Research shows that students who attend school regularly tend to achieve higher levels of success than students who do not have regular attendance. Teachers can't help a child learn who is not in the classroom. Please do everything possible to ensure punctuality and consistent attendance for your child(ren).

Families are encouraged to take advantage of ECS scheduled vacation days when going on vacation. However, we understand unforeseen, necessary absences may occur. Please request an independent study for absences of five or more consecutive days and give your child(ren)'s teacher/school one-week advance notice to organize the independent study. If your child will be absent for less than five days, please contact your child(ren)'s teacher/school one week in advance for classroom work. Appropriate planning for absences will significantly help your child(ren)'s educational success.

Cell phones are allowed on campus; however, they are to remain off and confined, unless the teacher allows for instructional use.

Dropping off and picking up your child(ren) requires patience and best practices for the safety of our school community. Please enter and exit the school in the correct locations and drive very slowly. When parking your vehicle, please park legally and correctly in designated areas. Please remember to be safe, responsible, and respectful to your school community.

We invite you to follow the Eureka City Schools social media pages to stay updated on all things happening throughout the district. The pages can be found at www.facebook.com/eurekacityschools and www.instagram.com/eureka.city.schools. Thank you.

Inspiring academic Excellence, Creativity, and the confidence to Succeed – ECS



Bienvenido a las Escuelas de la Ciudad de Eureka

**Eureka City
Schools**

¡Estamos felices de que hayas elegido formar parte de la comunidad ECS!

El primer día de clases para el año escolar 2023-2024 es el lunes 21 de agosto de 2023.

(ECS por sus siglas en inglés)

ESCUELA Y GRADOS	GRADO	HORA DE INICIO	SALIDA (Mar-Vie)	DIA MINIMO SALIDA (Lun)
Primaria Alice Birney	TK-3	8:10	2:42	1:55
	4-5	8:10	2:42	1:55
Primaria Grant	TK-3	8:10	2:42	1:55
	4-5	8:10	2:42	1:55
Primaria Lafayette	TK-3	8:10	2:42	1:55
	4-5	8:10	2:42	1:55
Primaria Washington	TK-3	8:10	2:42	1:55
	4-5	8:10	2:42	1:55
Secundaria Winship	6-8	8:40	3:31	2:28
Secundaria Zane	6-8	8:40	3:31	2:28

El paquete del año escolar ECS 2023-2024 contiene información importante sobre el año escolar 2023-2024. Lea, complete y entregue todos los formularios adjuntos a la escuela de su(s) hijo(s) a más tardar el lunes 28 de agosto de 2023.

El Programa de Comidas Gratuitas continuará para el Año Escolar 2023-2024. ECS estamos orgullosas de formar parte del Programa Universal de Comidas de California, ofreciendo desayuno, almuerzo y comida para el programa de después de escuela gratuitas a todos los estudiantes TK-12 inscritos en nuestro distrito. Por este motivo, ya no es necesario presentar las aplicaciones tradicionales de elegibilidad para las comidas. Pero, pedimos a todas las familias que completen el cuestionario de Elegibilidad de Beneficios. Más información se puede encontrar en www.ecsnutrituinservices.com.

Los alumnos son requeridos a llevar un vestuario apropiado a la escuela. La ropa debe cubrir a la persona. La ropa y zapatos deben ser seguros, funcionales y ser llevados correctamente. Consulte el Manual para Padres/Tutores para las descripciones y requisitos del vestuario.

Autobuses están disponibles con rutas limitadas dentro de las zonas de autobuses establecidas. Quienes deseen que sus alumnos viajen en los autobuses deben cumplir dos condiciones. 1. deben asistir a su escuela de residencia. 2. deben vivir fuera de las zonas de no transporte establecidas de su escuela de residencia. Un formulario de autobús debe estar en el archivo de su hijo (s) para poder viajar en el autobús. Los formularios están disponibles en la oficina del distrito y en cada escuela. llame al Departamento de Transporte al 441-2504 para más información.

Se anima a las familias a aprovechar los días de vacaciones programados cuando se vayan de vacaciones. Sin embargo, entendemos que pueden ocurrir ausencias imprevistas y necesarias. En caso de ausencias de cinco o más días consecutivos, solicite un estudio independiente – Por favor, avise con una semana de anticipación al maestro/escuela de su(s) hijo(s) para organizar el estudio independiente. Si su hijo va a estar ausente menos de cinco días, contacte al maestro/escuela de su(s) hijo(s) con una semana de anticipación para las tareas de clase.

Ausencias y Tardanzas – Los estudiantes que estén ausentes y/o lleguen tarde por 30 minutos o más con una razón injustificada, de acuerdo con el Código de Educación del Estado de California 48260-48273, serán considerados ausentes sin permiso. Los padres/tutores son requeridos a contactar la escuela cuando su hijo está ausente por el día o tarde. Los estudiantes deben obtener una "pase de tardanza" cuando llegan tarde o salgan temprano de la escuela. El Estado de California requiere que la(s) escuela(s) notifique(n) a los padres/tutores cuando un estudiante es considerado ausente habitualmente. Cada absentismo escolar siguiente requerirá la notificación a los padres también. Haga todo lo posible para que la asistencia de su(s) hijo(s) sea satisfactoria.

Celulares están permitidos en el campus; sin embargo, deben permanecer apagados y confinados, a menos que el profesor lo permita para uso instructivo.

La entrega y recogida de su(s) hijo(s) requiere las mejores prácticas para la seguridad de nuestra comunidad escolar. Por favor, entre y salga de la escuela por los lugares correctos y conduce despacio. Cuando estacione su vehículo, hágalo legal y correctamente en las áreas designadas. Haga todo lo posible por ser seguro, responsable y respetuoso con la comunidad escolar.

Te invitamos a que le des un "Me Gusta" a las páginas sociales de las Escuelas de la Ciudad de Eureka para estar al día sobre todas las cosas que ocurren en el distrito. www.Facebook.com/eurekacityschools - www.Instagram.com/eureka.city.schools

Escuelas de la Ciudad de Eureka - Excelencia, creatividad y con confianza para triunfar



Eureka City Schools

Annual Notice to Parents and Students 2023 - 2024

Attached you will find important information regarding parent/student rights, privacy of student records, and available educational programs which we are required to distribute to parents each year.

Please review this document and return the form below to your student’s school.

Fred Van Vleck	Superintendent.....	441-2414
Gary Storts	Assistant Superintendent-Educational Services	441-3363
Paul Ziegler	Assistant Superintendent-Business Services	441-2412
Lisa Claussen	Director of Student Services	441-2422
Renae Will	Executive Director of Personnel Services/Public Affairs ..	441-2417

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If you need to have this translated, please let the school know and an interpreter will contact you.
Si usted necesita esto traducido en su idioma, por favor haga saber a la escuela, y un traductor le llamara.
 Yog koj xav tau tus txhais lus, thov koj hais mus rau tsev kawm ntawv paub thiab tus txhais lus mam li hu tuaj nrog koj tham thiab mam tuaj txhais lus rau koj.
 ຖ້າທ່ານຕ້ອງການ ການແປພາສາ. ກະລຸນາອາກໃຫ້ໂຮງຮຽນ ຮັບຮູ້ດວ້ຍ, ແລະຈາກນັ້ນ

Notification Certificate for 2023 – 2024 School Year

(Please complete one form per student and return to school)

This annual notification is also available in an electronic format and can be provided to you upon request. If the notice is provided in an electronic format, the parent or guardian shall submit to the school this signed acknowledgement of receipt of the notice.

STUDENT NAME: _____

SCHOOL: _____

I have been informed of my rights and responsibilities under the provisions of Ed. Code 48980. This does not indicate that consent has been given or withheld for any particular program. (Any questions regarding the Annual Notice to Parents should be directed to your school principal.)

SIGNED BY: _____
(signature of parent/guardian or student, if age 18 or older)

As an Equal Opportunity Employer, and in order to serve our community at the highest level of quality, we welcome all applicants of our richly diverse community and state. It is the policy of the Eureka City Schools not to discriminate on the basis of race, religion, color, national origin, ancestry, handicap, medical condition or other protected disability, marital status, sex, age or any other unlawful basis in its education programs, activities, or in its employment practices. It is the policy of the District to follow the requirements of Title IX of the 1972 Education Amendments, Section 504 of the Rehabilitation Act of 1973, the California Fair Employment and Housing Act and all other applicable laws and regulations.

If you do not wish directory information released, please sign where indicated below and ensure receipt of this form by the school office ***within the next 30 days***. Note that this will prohibit the district from providing the student's name and other information to the news media, interested schools, parent-teacher associations, interested employers, and similar parties.

Do NOT release directory information regarding: _____
(Pupil's Name)

Check if an exception may be made to include student information and photos in the yearbook.

Signature of Parent or Guardian: _____



Paul Ziegler, Assistant Superintendent
Business Services

2100 J Street | Eureka, CA 95501

Eureka City Schools

Re: 2023/2024 School Year
Benefit Eligibility Survey

Dear Parents/Guardians,

Eureka City Schools is proud to once again be a part of California's Universal Meals Program offering free breakfast, lunch, and an afterschool meal to all students enrolled in our district. Because of this, traditional meal eligibility applications are no longer required. Instead, we ask that each family please fill out the attached Benefit Eligibility Survey and return the completed form to your student's school by Friday, September 8, 2023. The data gathered through this survey is confidential, and ensures that your child's school continues to receive full educational funding from State and Federal entities.

Only **one survey per family** is needed and all families are encouraged to complete a new survey annually.

This survey may be returned to your child's school, faxed to (707) 441-0293, or scanned/emailed to ledickinson@eurekacityschools.org. You may also complete the survey online at: <https://ecsnutritionservices.com/>.

If you have any questions, or need help completing the survey, please contact Food Services at (707) 441-2501.

Thank you for your assistance,

Paul Ziegler
Assistant Superintendent of Business Services



**Eureka City
Schools**

Paul Ziegler, Assistant Superintendent
Business Services

2100 J Street | Eureka, CA 95501

Año escolar 2023/2024

Encuesta sobre la Elegibilidad de Beneficios

Estimados Padres/Tutores

Las Escuelas de la Ciudad de Eureka estamos orgullosas de formar parte una vez más del Programa Universal de Comidas de California, ofreciendo desayuno, almuerzo y también comida para el programa de después de escuela sin costo a todos los estudiantes inscritos en nuestro distrito. Por este motivo, ya no es necesario presentar las aplicaciones tradicionales de elegibilidad para las comidas. Por lo tanto, pedimos a todas las familias que completen el cuestionario de Elegibilidad de Beneficios adjunto y lo devuelvan a la escuela de su estudiante antes del Viernes 8 de Septiembre de 2023. Los datos recopilados a través de esta encuesta son confidenciales y garantizan que la escuela de su hijo siga recibiendo la financiación educative completa de las entidades estatales y federales.

Sólo se necesita **una encuesta por familia** y se anima a todas las familias a rellenar una nueva encuesta anualmente.

Esta encuesta puede devolverse a la escuela de su hijo, enviarse por fax al (707) 441-0293, o escanearse o enviarse por correo electrónico a ledickinson@eurekacityschools.org. También puede completar la encuesta en línea en: <https://ecsnutritionservices.com/>.

Si tiene alguna pregunta o necesita ayuda completando la encuesta, por favor contacte a los Servicios de Alimentación al (707) 441-2501.

Gracias por su asistencia,

Paul Ziegler
Asistente del Superintendente de Servicios Empresariales

2023/2024 Benefit Eligibility Survey

Dear Parent or Guardian -

The information provided in this survey is confidential with the sole purpose of helping provide allocation of state and federal funds that support student learning at your child's school.

PART I: Eureka City Schools Student Household Information						
Name of Child(ren) attending a California K-12 Public School			School Attending	Grade	Date of Birth	OFFICE USE ONLY Student ID
Legal Last name	Middle Initial	First Name				
1.						
2.						
3.						
4.						
5.						
6.						

PART II: Mark the appropriate monthly gross income for your household size			
Based on the size of your household, check the appropriate box of your total monthly household income. Do not check multiple incomes.			
For help in determining your household size and the total monthly gross income, please see the instructions on the back of this form.			
Total <u>Monthly</u> Household Gross Income:			
<i>Please mark the appropriate monthly income amount for your family size</i>			
1 Person living in home	<input type="checkbox"/> \$1,580 or below	<input type="checkbox"/> between \$1,581 - \$2,248	<input type="checkbox"/> more than \$2,249
2 People living in home	<input type="checkbox"/> \$2,137 or below	<input type="checkbox"/> between \$2,138 - \$3,041	<input type="checkbox"/> more than \$3,042
3 People living in home	<input type="checkbox"/> \$2,694 or below	<input type="checkbox"/> between \$2,695 - \$3,833	<input type="checkbox"/> more than \$3,834
4 People living in home	<input type="checkbox"/> \$3,250 or below	<input type="checkbox"/> between \$3,251 - \$4,625	<input type="checkbox"/> more than \$4,626
5 People living in home	<input type="checkbox"/> \$3,807 or below	<input type="checkbox"/> between \$3,808 - \$5,418	<input type="checkbox"/> more than \$5,419
6 People living in home	<input type="checkbox"/> \$4,364 or below	<input type="checkbox"/> between \$4,365 - \$6,210	<input type="checkbox"/> more than \$6,211
7 People living in home	<input type="checkbox"/> \$4,921 or below	<input type="checkbox"/> between \$4,922 - \$7,003	<input type="checkbox"/> more than \$7,004
8 People living in home	<input type="checkbox"/> \$5,478 or below	<input type="checkbox"/> between \$5,479 - \$7,795	<input type="checkbox"/> more than \$7,796
9 People living in home	<input type="checkbox"/> \$6,035 or below	<input type="checkbox"/> between \$6,036 - \$8,588	<input type="checkbox"/> more than \$8,589
10 People living in home	<input type="checkbox"/> \$6,592 or below	<input type="checkbox"/> between \$6,593 - \$9,381	<input type="checkbox"/> more than \$9,382
If household size is greater than 10, please specify total size and income below:			
Household size: _____		Total Monthly Income: \$ _____	

PART III: SIGNATURE		
I certify (promise) that the information provided on this form is true and that I included all income for the household. I understand that the school may receive state and federal funds based on the information I provided and that the information could be subject to review		
_____	_____	_____
Signature of adult completing this form	Date	Printed name of adult completing this form

Office Use ONLY		
Determining Official Signature: _____	Determining Official Name: _____	Determination (Circle one): YESF YESR NO
Date Reviewed: _____		

The information submitted on this form is a confidential educational record and is therefore protected by all relevant federal and state privacy laws that pertain to educational records including, without limitation, the Family Educational Rights and Privacy Act of 1974 (FERPA), as amended (20 U.S.C. § 1232g; 34 CFR Part 99); Title 2, Division 4, Part 27, Chapter 6.5 of the California Education Code, beginning at Section 49060 et seq.; the California Information Practices Act (California Civil Code Section 1798 et seq.) and Article 1, Section 1 of the California Constitution.

Who should I include in “Household Size”?

You must include yourself and all people living in your household, related or not (for example, children, grandparents, other relatives, or friends) who share income and expenses. If you live with other people who are economically independent (for example, who do not share income with your children, and who pay a pro-rated share of expenses), do *not* include them.

What is included in “Annual Household Income”? Annual Household Income includes the following:

- **Gross earnings from work:** Use your gross income, not your take-home pay. Gross income is the amount earned before taxes and other deductions. This information can be found on your pay stub or if you are unsure, your supervisor can provide this information. Net income should only be reported for self-owned business, farm, or rental income.
- **Welfare, Child Support, Alimony:** Include the amount each person living in your household receives from these sources, including any amount received from CalWORKs.
- **Pensions, Retirement, Social Security, Supplemental Security Income (SSI), Veteran’s benefits (VA benefits), and disability benefits:** Include the amount each person living in your household receives from these sources.
- **All Other Income:** Include worker’s compensation, unemployment or strike benefits, regular contributions from people who do not live in your household, and any other income received. Do not include income from CalFresh, WIC, federal education benefits and foster payments received by your household.
- **Military Housing Allowances and Combat Pay:** Include off-base housing allowances. *Do not* include Military Privatized Housing Initiative or combat pay.
- **Overtime Pay:** Include overtime pay **ONLY** if you receive it on a regular basis.

How do I report annual household income for pay received on a monthly, twice a month, every two weeks, or weekly basis?

- Determine each source of household income based on above definitions. Households that receive income at different time intervals must annualize their income as follows:
 - If paid monthly, multiply total pay by 12
 - If paid twice per month, multiply total pay by 24
 - If paid bi-weekly (every two weeks), multiply total pay by 26
 - If paid weekly, multiply total pay by 52
- Add annualized pay together to determine the total annual household income and check the box on the other side of this form if it is within either of the ranges displayed for your household size.
- If your household size exceeds the size on the chart, list household size and total annual household income in the space provided.

If your income changes, include the wages/salary that you regularly receive. For example, if you normally make \$1,000 each month, but you missed some work last month and made \$900, put down that you made \$1,000 per month. Only include overtime pay if you receive it on a regular basis. If you have lost your job or had your hours or wages reduced, enter zero or your current reduced income.

For additional information on Household Size and Household Income, please see the Eligibility Manual for School Meals on the U.S. Department of Agriculture Guidance and Resource Web page at <http://www.fns.usda.gov/cnd/guidance/default.htm>.

2023/2024 Encuesta de elegibilidad de beneficios

Estimado padre o Guardianes -

La información proporcionada en esta encuesta es confidencial con el único propósito de ayudar a proporcionar la asignación de fondos estatales y federales que apoyen el aprendizaje de los estudiantes en la escuela de su hijo.

PARTE I: Información del hogar estudiantil de las escuelas de la ciudad de Eureka						
Nombre de los niños que asisten a una escuela pública de California K-12			Asistencia a la escuela	Calificación	Fecha de nacimiento	SOLO USO DE OFICINA Student ID
Apellido legal	Inicial del segundo nombre	Nombre de pila				
1.						
2.						
3.						
4.						
5.						
6.						

PARTE II: Marque el ingreso bruto mensual apropiado para el tamaño de su hogar			
Según el tamaño de su hogar, marque la casilla correspondiente de su ingreso familiar <u>mensual</u> total. No marque ingresos múltiples.			
Para obtener ayuda para determinar el tamaño de su hogar y el ingreso bruto mensual total, consulte las instrucciones al dorso de este formulario.			
Ingreso bruto mensual total del hogar:			
<i>Marque el monto de ingreso mensual apropiado para el tamaño de su familia</i>			
1 persona que vive en casa	<input type="checkbox"/> \$1,580 o por debajo	<input type="checkbox"/> entre \$1,581 - \$2,248	<input type="checkbox"/> más que \$2,249
2 personas que viven en casa	<input type="checkbox"/> \$2,137 o por debajo	<input type="checkbox"/> entre \$2,138 - \$3,041	<input type="checkbox"/> más que \$3,042
3 personas que viven en casa	<input type="checkbox"/> \$2,694 o por debajo	<input type="checkbox"/> entre \$2,695 - \$3,833	<input type="checkbox"/> más que \$3,834
4 personas que viven en casa	<input type="checkbox"/> \$3,250 o por debajo	<input type="checkbox"/> entre \$3,251 - \$4,625	<input type="checkbox"/> más que \$4,626
5 personas que viven en casa	<input type="checkbox"/> \$3,807 o por debajo	<input type="checkbox"/> entre \$3,808 - \$5,418	<input type="checkbox"/> más que \$5,419
6 personas que viven en casa	<input type="checkbox"/> \$4,364 o por debajo	<input type="checkbox"/> entre \$4,365 - \$6,210	<input type="checkbox"/> más que \$6,211
7 personas que viven en casa	<input type="checkbox"/> \$4,921 o por debajo	<input type="checkbox"/> entre \$4,922 - \$7,003	<input type="checkbox"/> más que \$7,004
8 personas que viven en casa	<input type="checkbox"/> \$5,478 o por debajo	<input type="checkbox"/> entre \$5,479 - \$7,795	<input type="checkbox"/> más que \$7,796
9 personas que viven en casa	<input type="checkbox"/> \$6,035 o por debajo	<input type="checkbox"/> entre \$6,036 - \$8,588	<input type="checkbox"/> más que \$8,589
10 personas que viven en casa	<input type="checkbox"/> \$6,592 o por debajo	<input type="checkbox"/> entre \$6,593 - \$9,381	<input type="checkbox"/> más que \$9,382
Si el tamaño del hogar es mayor a 10, especifique el tamaño total y los ingresos a continuación: Tamaño del hogar: _____ Ingreso Total Mensual: \$ _____			

PARTE III: FIRMA		
Certifico (prometo) que la información proporcionada en este formulario es verdadera y que incluí todos los ingresos del hogar. Entiendo que la escuela puede recibir fondos estatales y federales según la información que proporcioné y que la información podría estar sujeta a revisión.		
_____	_____	_____
Firma del adulto que completa este formulario	Fecha	Nombre impreso del adulto que completa este formulario

Uso de oficina SOLAMENTE			
Determining Official Signature: _____	Determining Official Name: _____	Determination (Circle one):	YESF YESR NO
_____		Date Reviewed: _____	

La información que se presenta en este formulario es un registro académico confidencial y por lo tanto está protegida por todas las leyes de confidencialidad federales y estatales que conciernen a los registros académicos incluyendo, entre otros, la Ley de Confidencialidad y Derechos Educativos de la Familia (FERPA) de 1974, en su forma enmendada (artículo 1232g del título 20 del Código de los EE.UU. [U.S.C.]; parte 99 del título 34 del Código de Reglamentos Federales [CFR]); el título 2, división 4, parte 27, capítulo 6.5 del Código de Educación de California (California Education Code), comenzando en la sección 49060 y siguientes.; la Ley de Prácticas Informativas de California [California Information Practices Act] (sección 1798 y siguientes del Código Civil de California [California Civil Code]) y el artículo 1, sección 1 de la Constitución de California.

¿A quién debo incluir en “cantidad de integrantes del hogar”?

Debe incluirse a usted y a todas las personas que vivan en su hogar, sean parientes o no (por ejemplo, hijos, abuelos, otros parientes o amigos), que compartan ingresos y gastos. Si vive con otras personas que son económicamente independientes (por ejemplo, que no comparten ingresos con sus hijos, y que pagan una cuota proporcional de los gastos), no las incluya.

¿Qué está incluido en los “ingresos anuales del hogar”? Los ingresos anuales del hogar incluyen lo siguiente:

- **Ingresos brutos del empleo:** Utilice sus ingresos brutos, no la paga que lleva a casa. El ingreso bruto es la cantidad que gana antes de impuestos y otras deducciones. Puede encontrar esta información en su recibo de pago o, si no está seguro, su supervisor puede brindarle esta información. Sólo debe declarar el ingreso neto para los ingresos generados por algún negocio, granja o alquiler de bienes de su propiedad.
- **Asistencia social, pensión para menores, pensión de manutención para ex cónyuges:** Incluya la cantidad que cada persona que viva en su hogar reciba de estas fuentes, incluyendo cualquier cantidad que reciba de CalWORKs.
- **Pensiones, retiro, seguro social, ingreso suplementario de seguridad (SSI, por sus siglas en inglés), beneficios para veteranos (VA, por sus siglas en inglés) y beneficios por discapacidad:** Incluya la cantidad que cada persona que viva en su hogar reciba de estas fuentes.
- **Todos los demás tipos de ingresos:** Incluya la compensación por accidentes laborales, los beneficios por desempleo o huelga, las contribuciones regulares de personas que no vivan en su hogar y cualquier otro ingreso que reciba. No incluya los ingresos de CalFresh, WIC, beneficios educativos federales o pagos por el cuidado adoptivo temporal (conocido en inglés como foster care) que reciban los integrantes de su hogar.
- **Subsidios de vivienda para militares y paga por combate:** Incluya los subsidios de vivienda fuera de la base. No incluya la paga por la iniciativa de vivienda militar privatizada o la paga por combate.
- **Paga de horas extras:** Incluya la paga de horas extras SÓLO si la recibe regularmente.

¿Cómo declaro los ingresos anuales del hogar por la paga que recibo mensualmente, dos veces al mes, cada dos semanas o semanalmente?

- Determine cada fuente de ingresos del hogar en base a las definiciones anteriores. Los hogares que reciban ingresos en diferentes intervalos deben anualizar sus ingresos de la siguiente manera:
 - Si le pagan mensualmente, multiplique la paga total por 12
 - Si le pagan dos veces al mes, multiplique la paga total por 24
 - Si le pagan bisemanalmente (cada dos semanas), multiplique la paga total por 26
 - Si le pagan semanalmente, multiplique la paga total por 52
- Sume la paga anualizada para determinar el total de ingresos anuales del hogar y marque la casilla del otro lado de este formulario si está dentro de los rangos que se muestran para la cantidad de integrantes de su hogar.
- Si la cantidad de integrantes de su hogar excede la cantidad que se indica en la tabla, anote la cantidad de integrantes y el total de ingresos anuales de su hogar en el espacio provisto.

Si hay cambios en su ingreso, incluya el salario que reciba regularmente. Por ejemplo, si gana normalmente \$1,000 al mes, pero faltó un tiempo al trabajo el mes pasado y ganó \$900, anote que recibió \$1,000 al mes. Sólo incluya la paga de horas extras si la recibe regularmente. Si perdió su empleo o le redujeron la cantidad de horas o el sueldo, anote cero o el ingreso reducido actual.

Para obtener más información sobre el número de integrantes y los ingresos del hogar, consulte el manual de elegibilidad para recibir comidas escolares (conocido en inglés como Eligibility Manual for School Meals) en la página web de orientación y recursos del Departamento de Agricultura de EE.UU. en <http://www.fns.usda.gov/cnd/guidance/default.htm>.



Eureka City Schools

2023-2024

Housing Survey

Eureka City Schools has a program to help students and families who are living in transition situations. The goal of Eureka City Schools is for all students to be successful in school. Eureka City Schools/Marshall Family Resource Center offers connection to school and community services, including helping with arranging school transportation for qualified students, backpacks and school supplies, laundry vouchers, and access to clothing/shoe closet.

If your family is living in any of the situations listed below, please complete and return the following confidential survey to your child's school so we can extend our services to you.

Name of Parent/Guardian: _____

Address/Current Location: _____

Phone: _____ Message: _____

Please list the full name of all children living in the home. Please include their birthdate, school, and grade.

Child	Birthdate	School	Grade

The above student(s) are:

- Living in a temporary shelter
- Living in a motel
- Living in transitional housing (Arcata House, Bridgehouse, The Mission, etc)
- Camping
- Living on the street/in a car
- Temporarily living with another family because of lack of housing (doubled up)
- A youth living without parent support
- Couch surfing
- Other homeless situation: _____
- Permanent Housing (single family housing, apartment)

Schools: Please return a copy of this form to MFRC, McKinney-Vento Homeless Liaison, Eureka City Schools/Marshall Family Resource Center (707) 441-2516.

McKinney-Vento services ensure that students get the support they need in the educational system to overcome challenges of housing insecurity. If you qualify for McKinney-Vento Services, the district liaison will be contacting you to let you know of your rights and services.

McKinney-Vento Homeless Education Services:

Federal law, the **McKinney-Vento Homeless Education Assistance Act**, ensures that any homeless or displaced youth has equal access to the same free and appropriate public education as other students (including state and federal preschool programs). The legal definition is, **“individuals who lack a fixed, regular, and adequate nighttime residence as a result of economics, circumstances, or natural disasters.”**

This can include:

- Sharing of housing (doubled/tripled-up)
- Motels/Hotels
- Transitional Housing Programs
- Shelters (including Youth Shelters), safe houses
- Cars, parks, abandoned buildings, campgrounds
- Trailers without sufficient access to plumbing and power
- Substandard Housing
- Couchsurfing
- Runaways
- Unaccompanied Youth

Services Include:

- **Homeless Youth Liaison:** Requires school districts to designate a trained staff person to ensure proper placement, transfer and enrollment in school.
- **School Stability:** Allows homeless/displaced students to remain in their school of origin for as long as they are homeless.
- **Transportation:** Assist in developing transportation plans to keep students in their school of origin.
- **Immediate Enrollment:** Allows youth to be immediately enrolled in a school even if all typically required school records, immunizations, or school uniforms are not available.
- **Transfer of Records:** A timely transfer of all educational records when a change in school occurs.
- **Partial Credit:** Requires all districts to calculate and accept credit for full or partial coursework satisfactorily completed.
- Homeless/displaced youth are automatically eligible for all free school meals.
- Preschool age homeless youth have priority registration in any state or federally funded preschool programs.
- **AB 1806 Graduation Option**



Distrito Escolar De Eureka 2023-2024 Encuesta Sobre la Vivienda

El Distrito Escolar de Eureka se compromete a ayudar a los estudiantes y las familias que viven en situaciones de transición. El Centro de Recursos Familiares Marshall del Distrito Escolar de Eureka ofrece conexiones a servicios escolares y comunitarios y, según las necesidades, ayuda a organizar el transporte escolar. Además, los estudiantes y las familias también pueden acceder al apoyo con mochilas y útiles escolares, también con vales de lavandería, zapatos y ropa.

Nombre del Padre/Guardia: _____

Dirección/Ubicación Actual: _____

Teléfono: _____ Mensaje: _____

Por favor, indique el nombre completo de todos los niños que viven en el hogar. Por favor, incluya fecha de nacimiento, escuela y grado de los niños.

Niño	Fecha de Nacimiento	Escuela	Grado

Por favor identifique la situación de vida de usted o su familia. Su respuesta a esta encuesta es CONFIDENCIAL y hágala para que el Centro de Recursos Familiares Marshall pueda brindarle nuestros servicios.

Los niños están:

- Temporalmente viviendo en la casa de otra familia
- Viviendo en un motel
- Viviendo en hogar transitorio (Arcata House, Bridgehouse, etc.)
- Viviendo en un campamento
- Viviendo en la calle o vehículo
- Viviendo en un refugio temporal
- Son jóvenes que viven sin apoyo de los padres
- Otra situación sin hogar: _____
- En una vivienda estable y permanente

Escuelas: Por favor regresen una copia de esta forma a MFRC, McKinney-Vento Homeless Liaison, Centro de Recursos Familiares Marshall de las Escuelas de Eureka (707)441-2516.

Servicios de Educación para Niños Indigentes McKinney-Vento

La **Ley de Asistencia de Educación para Niños Indigentes McKinney-Vento**, una ley federal, asegura que cualquier joven indigente o desplazado tenga el acceso equitativo a la misma educación pública gratuita y adecuada que otros estudiantes (incluidos los programas preescolares estatales y federales). La definición legal es: “**personas que carecen de una residencia nocturna fija, regular y adecuada como resultado de la economía, circunstancias o desastres naturales**”. Esto puede incluir lo siguiente: ● Vivienda compartida (duplicada/triplicada)

- Moteles/hoteles
- Programas de vivienda de transición
- Refugios (incluidos los refugios para jóvenes), albergues
- Autos, parcelas, edificios abandonados, campamentos
- Remolques sin suficiente acceso a plomería y energía
- Vivienda de calidad inferior
- *Couchsurfing* (viviendo con amigos o familiares)
- Fugitivos
- Jóvenes no acompañados

Los servicios incluyen lo siguiente:

- **Enlace de jóvenes indigentes:** requiere que los distritos escolares designen a un miembro del personal capacitado para asegurar la colocación, la transferencia y la inscripción adecuadas en la escuela.
- **Estabilidad escolar:** permite que los estudiantes indigentes/desplazados permanezcan en su escuela de origen mientras sean indigentes.
- **Transporte:** ayuda a desarrollar planes de transporte para mantener a los estudiantes en su escuela de origen.
- **Inscripción inmediata:** permite que los jóvenes se inscriban de inmediato en una escuela, incluso si no están disponibles todos los expedientes educativos, las vacunas o los uniformes escolares que se requieren normalmente.
- **Transferencia de expedientes:** una transferencia oportuna de todos los expedientes educativos cuando se produce un cambio en la escuela.
- **Crédito parcial:** requiere que todos los distritos calculen y acepten crédito por los cursos llenos o parciales completados de manera satisfactoria.
- Los jóvenes indigentes/desplazados son automáticamente elegibles para todas las comidas escolares gratuitas.
- Los jóvenes indigentes en edad preescolar tienen prioridad en la inscripción en cualquier programa preescolar financiado por el estado o el gobierno federal.
- **Opción de graduación del Proyecto de Ley 1806**



Health, Mental Health, and Wellness Service at Eureka City Schools

As part of Eureka City Schools Strategic Plan Priority Area #3: Mental Health, Socio-Emotional Learning, Family Engagement, and Student Voice, we have chosen to use a community schools and wellness model to support all student's mental health and wellness on **all** Eureka City Schools campuses.

In the upcoming 2023-24 school year, each school site will have a well space or "wellie" with a calm space, highly trained staff, resources, and various levels of social-emotional and mental health support.

WHO:

All Eureka City Schools students are eligible and can access services if needed or wanted. Service providers may attempt to offset costs associated with service through billing your insurance or Medi-cal. This will be at no cost to you.

The Wellness Center Team may consist of specialists from different organizations. The Wellness Center Team includes a Mental Health School Wellness Specialist and a Wellness Center Liaison. It may also include other mental health support staff who work for the District, such as psychologists, social workers, and counselors. The team may also include mental health, substance abuse, and/or other behavioral health counselors who work for different community organizations, managed care plans, or the county behavioral health department, and have signed agreements with the District or Wellness Center.

Some of the healthcare team members may be trainees working toward undergraduate or graduate degrees in psychology, social work, marriage and family therapy, and social work. A credentialed or licensed staff will supervise these trainees.

WHAT:

The "WELLspaces" or "Wellies" are on-campus mental health and social-emotional support centers. They are staffed by highly trained individuals focused on wellness on campus. The following services are offered to all students and will not be individually consented to.

- We offer "reset" breaks: 15 min "brain breaks" for students to take a time out, calm down, and/or re-center, guided and independently.
- Brief check-ins and "Problem of the Day" check-ins.

The following services *would have an additional permission slip letter come home where your child identified or requested group or on-going 1-1 check-in:*

- Groups Include: Mental Health 101, Art of Coping, Creating Joy, Stress Busters, and other empowerment groups are regular **middle and high school** offerings.
- Friendship, grief, anger management, and divorce groups are offered at the **elementary level**.
 - Groups run for six weeks, are usually eight students, and rotate times so your student doesn't miss the same class every week.
- 1:1 Ongoing Counseling/Therapy Services.
 - 6-8 weeks of ongoing therapy at school during the school day.
 - We work with several outside service providers that we can support connecting you with or your current services provider could meet your student on campus.

If you have any questions, concerns, or need more information, please contact: Wellness Center at 707-267-9120 or wellnesscenter@eurekacityschools.org

Opt-Out Request

I prefer that my student does **not** participate in Wellness Center Activities at this time for the 2023-2024 school year.

(Print the Students name)

Parent/Guardian signature

Date

**Eureka City Schools
Student Health Inventory**

Student Name _____ Sex M F N Date of Birth _____ Grade _____

Today's Date _____ Doctor's Name _____ Teacher _____

Please list any medications your child takes:

Prescription?

Name of medication: _____ Purpose of medication: _____ Y / N

Name of medication: _____ Purpose of medication: _____ Y / N

Name of medication: _____ Purpose of medication: _____ Y / N

If your child must take prescription or over-the-counter medications during the school day, s/he will need school forms for doctor and parent permission. Please contact the school office regarding the "Medications at School" policies.

My child does not have any health issues at this time.

My child does have health issues at this time.

★ If your child does have health issues that may require special instructions or emergency response, please complete below and ALSO notify school staff directly.

Seizures

- Uses medication
- Petit Mal/Absence Grand Mal or Tonic-Clonic
- Simple partial/focal
- Complex partial/psychomotor

How often does your child have seizures? _____

Diabetes

How long has your child had diabetes? _____

How much help does s/he need at school?

- Independent Support/supervision
- Assistance testing/calculating/administering

Diagnosis such as Autism, ADHD or Mood Disorder?

Specify _____ Medication(s) _____

Asthma

- Mild Moderate Severe
- Rescue Inhaler at home
- Rescue Inhaler with student (forms required)
- Rescue Inhaler in school office (forms required)

Life-threatening Allergies (anaphylaxis)

Has a doctor prescribed an **EpiPen**? No Yes

- Bees/Insects _____
- Foods _____
- Medication/Other _____

Special Equipment needed at school. Describe below.

Toileting Issues. Describe below.

Heart Condition: _____

- No symptoms or limitations.
- Has limits on activity level. Describe below.

Any serious condition or limitation such as a genetic disorder, cancer treatment, bleeding disorders, digestive issues, kidney or bladder issues, a shunt, orthopedic problems, allergies or food intolerances that affect his/her daily life, or problems with seeing, hearing, or speaking? No Yes Please describe below.

Comments: _____

If your child has a diagnosis requiring special foods and/or assistance or supervision with meals, please contact the school nurse to obtain the necessary forms for your doctor. Food services must meet legal requirements in order to substitute foods.

Signature of Parent or Guardian

Escuelas de la Ciudad de Eureka
Cuestionario de Salud del Estudiante

Nombre del estudiante _____ Sexo M F N Fecha de nacimiento _____ Grado _____

Fecha de hoy _____ Nombre del médico _____ Maestro _____

Por favor liste cualquier medicamento que su niño toma: ¿Con receta?

Nombre del medicamento: _____ Propósito del medicamento: _____ S / N

Nombre del medicamento: _____ Propósito del medicamento: _____ S / N

Nombre del medicamento: _____ Propósito del medicamento: _____ S / N

Si su niño toma medicamentos con receta o de venta libre durante el día en la escuela, él/ella necesitará formularios de la escuela para la autorización del médico y de los padres. Por favor contacte a la oficina de la escuela para conocer las políticas de "Medicamentos en la escuela".

Mi niño no tiene ningún problema a médico en este momento.

Mi niño tiene problemas médicos en este momento.

★ Si su niño tiene problemas médicos que puedan requerir instrucciones especiales o respuesta de emergencia, por favor complete abajo y TAMBIÉN notifique al personal de la escuela directamente.

Convulsiones

Diabetes

Usa medicamentos

¿Cuánto tiempo ha tenido su niño diabetes? _____

Pequeño Mal/Ausencias Gran Mal o Conv. Tónico-Clónicas

¿Cuánta ayuda precisa él o ella en la escuela?

Simple parcial/focal

Independiente Apoyo/supervisión

Compleja parcial/psicomotora

Ayuda para pruebas/calcular/administrar

¿Con qué frecuencia tiene convulsiones su niño _____

¿Tiene un diagnóstico de autismo, ADHD o trastorno del estado del ánimo?

Especifique _____ Medicamento(s) _____

Asma

Life-threatening Allergies (anaphylaxis)

O Sí Leve Moderada Severa

¿Le recetó su médico un EpiPen? Sí No

Inhalador de rescate en la casa

Abejas/Insectos _____

Inhalador de rescate con el estudiante (se requieren formularios)

Alimentos _____

Inhalador de rescate en oficina de la escuela (se requieren formularios)

Medicamento/Otro _____

Equipo especial necesario en la escuela. Describa abajo.

Condición cardíaca: _____

Problemas con uso del baño. Describa abajo.

Ningún síntoma ni limitaciones.

Tiene límites en nivel de actividad. Describa abajo.

¿Cualquier condición o limitación seria, como un trastorno genético, tratamiento por cáncer, trastornos de coagulación, problemas digestivos, problemas de riñón o vejiga, un shunt, problemas ortopédicos, alergias o intolerancias a ciertos alimentos que afecten la vida diaria del niño, o problemas para ver, oír o hablar?

Sí No Por favor describa abajo.

Comentarios: _____

Si su niño tiene un diagnóstico que requiera alimentos especiales y/o ayuda o supervisión con las comidas, por favor contacte al enfermero de la escuela para obtener los formularios necesarios para su médico. Los servicios de alimentos deben cumplir con requisitos legales para sustituir alimentos.

Firma del Padre/ Madre o Tutor



Student Photo/Video Policy Opt-Out Form

It is the policy of Eureka City Schools (District) to allow photographs and video footage of students to be used in District produced materials including but not limited to websites, social media, news media, television programming, posters, brochures, and other printed materials.

Photos and video footage of students add significantly to the communication value of District and school publications, video productions, social media, and websites. It is the District’s desire to share the achievements and recognition earned by students with the broader community. This effort can be aided by the use of positive imagery or video footage showing students involved in classroom and school-related activities.

Parents and guardians may request photographs and video footage of students not be used by completing this form and returning it to the student’s school office.

Request to Restrict the Use of Photos and Videos of Students for 2023-2024 School Year

School: _____

Student Name: _____

I hereby request Eureka City Schools **NOT** use photographs or video footage of the above named student in the following district materials: (Check selection)

_____ ALL MEDIA USES – District Websites, District Maintained Internet Pages, Social Media Accounts, District or School Television Shows and Videos, District Material Shared with News Media, and District Printed Materials.

I understand that this request will remain in effect for the 2023-2024 school year. I also understand that this request will not prohibit usage of photos and videos of the above-named student in student produced materials such as yearbooks and newspapers, from other parents, peer to peer, from media outlets, or from group photos at public events including but not limited to promotion and graduation ceremonies.

Signature of Parent/Guardian _____ Date _____

*Please return this form to your school site by September 1, 2023, ONLY if you choose to opt-out your student.

If there is a change in preference during the school year or for a specific situation, a signed letter by the same Parent/Guardian must be submitted to the Eureka City Schools District Office.

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**Eureka City
Schools**

A new authorization will be required each school year and for any change in the medication order

In accordance with Education Code Section 49423 and California Day Care Licensing requirements, I hereby authorize Eureka City Schools to assist my student in taking the following medications which must be administered at school.

NOTE: Medication must be brought to school in the **original pharmacy container** with printed instructions on the label. Please ask the pharmacy to fill the prescription to fill the prescription in duplicate containers, one for school and one for home.

TO BE COMPLETED BY PHYSICIAN (PROVIDER)

Student's Name: _____ **DOB:** _____

Name of Medication: _____ **Dosage:** _____ **Exp. Date:** _____

Amount To Be Given: _____ **Time To Be Given:** _____
(e.g. one tablet, one drop, etc.) (e.g. noon, before lunch, w/lunch, before PE, etc.)

Route Of Administration: _____ **Duration Needed:** _____
(e.g. by mouth, via GI tube, etc.) (e.g. days, daily, until end of school year, etc.)

To Be Carried By Student: Y N

Additional Instructions: _____

Physician Recommending/Prescribing: _____
(Please Print)

Address: _____ **Phone:** _____

Physician's Signature: _____ **Date:** _____

GIVE TO PARENT OR FAX TO SCHOOL: _____

TO BE COMPLETED BY PARENT:

- I give permission for the Nurse or other trained designated school employees to communicate with the above named physician regarding my child.
- I release school personnel from liability should reactions result from medications. In case of anaphylactic reaction, follow up care and transportation are to be as follows:

PARENT/GUARDIAN SIGNATURE: _____ **DATE:** _____

Home Phone: _____ **Work Phone:** _____ **Cell Phone:** _____

Complete the following ONLY if medication is to be carried by student.

My student has been instructed in the proper use of the above listed inhaler/medication and has my permission to use as ordered by the physician. I understand that sharing medication with others will result in disciplinary actions.

PARENT/GUARDIAN SIGNATURE: _____ **DATE:** _____

STUDENT SIGNATURE: _____ **DATE:** _____

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ED 506 Form
Indian Student Eligibility Certification Form for Title VI Indian Education Formula Grant Program

Parent/Guardian: This form serves as the official record of the eligibility determination for each individual child included in the student count for the Title VI Indian Education Formula Grant Program. If you choose to submit a form, your child could be counted for funding under the program. The grantee receives the grant funds based on the number of eligible forms counted during the established count period. You are not required to complete or submit this form unless you wish for your child(ren) to be included in the Indian student count. This form should be kept on file with the grant applicant and will not need to be completed every year. Where applicable, the information contained in this form may be released with your prior written consent or the prior written consent of an eligible student (aged 18 or over), or if otherwise authorized by law, if doing so would be permissible under the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g, and any applicable state or local confidentiality requirements.

Student Information

Name of the Child _____ Date of Birth _____ Grade level _____

Name of School _____ School District _____

Tribal Membership

The individual with Tribal membership is the (select only one): ___child ___child's parent ___child's grandparent

If the individual with Tribal membership is **not** the child listed above, name the individual (parent/grandparent) with tribal membership: _____

Name and address of Tribe or Band that maintains updated and accurate membership data for the individual listed above:

Name _____ Address _____

City _____ State _____ Zip Code _____

The Tribe or Band is (select only one):

- Federally Recognized Tribe
- State Recognized Tribe
- Terminated Tribe
- Alaska Native
- Member of an organized Indian group that received a grant under the Indian Education Act of 1988 as it was in effect October 19, 1994.

Proof of membership in Tribe or Band listed above, as defined by Tribe or Band is:

- Membership or enrollment number establishing membership (if readily available) or
- Other evidence establishing membership in the Tribe listed above (describe and attach)

Membership or enrollment number establishing membership (if readily available) or other evidence establishing membership in the Tribe listed above (describe and attach). _____

Attestation Statement

I verify that the information provided above is true and correct to the best of my knowledge and belief.

Printed Name of Parent/Guardian _____ Signature _____

Address _____ City _____ State _____ Zip Code _____

Phone Number _____ Email _____ Date _____

For Parent/Guardians:

Definitions:

Indian means an individual who is (1) A member of an Indian Tribe or Band, as membership is defined by the Indian Tribe or Band, including any Tribe or Band terminated since 1940, and any Tribe or Band recognized by the State in which the Tribe or Band resides; (2) A descendant of a parent or grandparent who meets the requirements described in paragraph (1) of this definition; (3) Considered by the Secretary of the Interior to be an Indian for any purpose; (4) An Eskimo, Aleut, or other Alaska Native; or (5) A member of an organized Indian group that received a grant under the Indian Education Act of 1988 as it was in effect on October 19, 1994.

Student Information: Write the name of the child, date of birth, grade level, name of school and school district. Only name one child per form.

Tribal Membership: Write the name of the individual with the tribal membership, if it is not the child listed. Only one name is needed for this section, even though multiple persons may have tribal membership. Select only one identifier: the child, child's parent or grandparent, for whom you can provide membership information.

Write the name and address of the organization that maintains updated and accurate membership data for such Tribe or Band of Indians. The name does not need to be the official name as it appears exactly on the Department of Interior's list of federally recognized Tribes, but the name must be recognizable and be of sufficient detail to permit verification of the eligibility of the Tribe. Check only one box indicated whether it is a Federally Recognized, State Recognized, Terminated Tribe or Organized Indian Group. Write the enrollment number establishing the membership for the child, parent or grandparent, if readily available, or other evidence of membership.

Attestation Statement: Provide the printed name of parent/guardian and signature, address, phone number and email of the parent or guardian of the child. The signature of the parent or guardian of the child verifies the accuracy of the information supplied.

Paperwork Burden Statement: According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is 1810-0021. The time required to complete this portion of the information collection per type of respondent is estimated to average: 15 minutes per Indian student certification (ED 506) form; including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: U.S. Department of Education, Washington, D.C. 20202-4651. If you have comments or concerns regarding the status of your individual submission of this form, write directly to: Office of Indian Education, U.S. Department of Education, 400 Maryland Avenue, S.W., LBJ/Room 3W238, Washington, D.C. 20202-6335



**Eureka City
Schools**

2023-2024
**Armed Forces Family Member
Active Duty**

As part of the Federal accountability requirements under the new “Every Student Succeeds Act,” school districts are required to determine if students are an Armed Forces Family Member. A student is considered to be an Armed Forces Family Member if at least one parent is an Armed Forces member, on **active duty**, or serves on full-time National Guard duty.

If more one or more parent(s) are on **active duty**, please complete the following information and return the form to your student’s school.

Student Name: _____

Name of School: _____

Please select a branch of the Military:

- Army
- Navy
- Coast Guard
- Marine Corps
- Air Force
- National Guard duty

Parent Information:

Name of Parent on Active Duty: _____

Signature: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Mobile Phone: (____) ____ - ____ Work Phone: (____) ____ - ____

Parent/Guardian: Please return this form to your student’s school.

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WORKING WITH THE SCHOOL TO STOP BULLYING

Know the school policies. Check the school handbook or the District Student and Parent Handbook to see what standards your school has in place that will help resolve the issue. Review Board Policy 5145.3 on the Eureka City Schools website.

Open the line of communication. Call or schedule an appointment to talk with your child's teacher, school counselor or administrator to establish a partnership to stop the bullying. Use the "Stop Bullying Now" reporting icon on the District website to open communication with the school.

Get help for your child. Seek advice from your child's guidance counselor or other school-based health professionals. They may be able to help your child cope with the stress of being bullied.

Commit to making the bullying stop. Talk regularly with your child and school staff to see whether the bullying has stopped.

Bullying Resources:
www.stopbullying.gov
www.pbis.org



**Eureka City
Schools**



2100 J Street - Eureka, CA 95501
Tel: 707-441-2400
www.eurekacityschools.org

BULLYING STOP

WHAT IS BULLYING?

Although definitions of bullying vary, most agree that bullying involves:

Imbalance of Power: people who bully use their power to control or harm and the people being bullied may have a hard time defending themselves

Intent to Cause Harm: actions done by accident are not bullying; the person bullying has a goal to cause harm

Repetition: incidents of bullying happen to the same the person over and over by the same person or group

TYPES OF BULLYING

Bullying can take many forms. Examples include:

Verbal: name-calling, teasing

Social: spreading rumors, leaving people out on purpose, breaking up friendships

Physical: hitting, punching, shoving

Cyberbullying: using the Internet, mobile phones or other digital technologies to harm others



**Eureka City
Schools**

BE PROACTIVE AGAINST BULLYING

Help your child understand bullying. Explain that bullying can be verbal, social and/or physical. Bullying can be done in person or over the phone or computer.

Keep open lines of communication with your child. Check in with your child and listen to any concerns about friends and other students.

Encourage your child to pursue their interests. Doing what they love may help your child be more confident among their peers and make friends with other kids with similar interests.

Teach your child to take a stand against bullying. Give guidance about how to stand up to those who bully when it is safe to do so.

Talk to your child about seeking help from a trusted adult when feeling concerned about a bully. Talk about whom they should go to for help and role-play what they should say. Assure your child that they should not be afraid to tell an adult when someone they know is being bullied.

Know what is going on in your child's school. Visit the school website, subscribe to the school newsletter and join the PTA. Get to know other parents, school counselors, and staff. Contact the school by phone or email if you have suggestions to make the school a safer and better learning place.

WHAT TO DO IF I AM CONCERNED MY CHILD IS BEING BULLIED

Talk with your child. Focus on your child. Express your concern and make it clear that you want to help.

Empathize with your child. Say bullying is wrong, that it is not their fault, and that you are glad they had the courage to tell you about it.

Work together to find solutions. Ask your child what they think can be done to help. Reassure them that the situation can be handled privately.

Document ongoing bullying. Work with your child to keep a record of all bullying incidents. If it involves cyberbullying, keep a record of all messages or postings.

Help your child develop strategies and skills for handling bullying. Provide suggestions for ways to respond to bullying, and help your child gain confidence by rehearsing their responses.

Be persistent. Bullying may not be resolved overnight.

Stay vigilant to other possible problems that your child may be having. Some of the warning signs may be signs of other serious problems. Share your concerns with a counselor, teacher or administrator at your child's school.

WHAT NOT TO DO

Do not get emotional or overreact. Your child needs you to stay calm.

Never tell your child to ignore the bullying. What the child may "hear" is that you are going to ignore it. Be supportive and gather information about the bullying. Often, trying to ignore bullying allows it to escalate.

Do not blame your child for being bullied. Do not assume that your child did something to provoke the bullying.

Do not encourage your child to harm the person who is bullying them. Your child could get hurt, suspended, or expelled.

Do not contact the parents of the students who bullied your child. It may make matters worse. School officials should contact the parents of the children involved.

Do not demand or expect a solution on the spot. Indicate you would like follow-up to determine the best course of action. The law limits the ability of school personnel from revealing disciplinary actions taken against other students. Just because they cannot tell you if or how another student was disciplined does not mean action was not taken.

TRABAJANDO CON LA ESCUELA PARA ELIMINAR EL HOSTIGAMIENTO

Aprende las políticas escolares. Consulte el manual escolar o el Manual Distrital de Alumnos y Padres para aprender cuales normas su escuela tiene en pie que ayudarán a resolver el asunto. Repase la Política del Consejo 5145.3 en el sitio web de las Escuelas de la Ciudad de Eureka.

Abra la línea de comunicación. Llame o programe una cita para hablar con el maestro de su hijo/a, orientador escolar o administrador para establecer una sociedad para ponerle alto al hostigamiento. Use el icono para reportar “*Stop Bullying Now*” en el sitio web Distrital para abrir la comunicación con la escuela.

Consiga ayuda para su hijo/a. Busque ayuda del orientador de su hijo/a u otro profesional médico a nivel escolar. Ellos podrán ayudar su hijo/a superar con el estrés de ser hostigado.

Comprométase a ponerle alto al hostigamiento. Hable sistemáticamente con su hijo/a y el personal escolar para ver si ha terminado el hostigamiento.

Recursos sobre Hostigamiento:
www.stopbullying.gov
www.pbis.org



2100 J Street – Eureka, CA 95501
Tel: 707-441-2400
www.eurekacityschools.org

HOSTIGAMIENTO

ELIMINA

¿QUE ES HOSTIGAMIENTO?

Aunque definiciones de hostigamiento varían, la mayoría acuerdan que el hostigamiento incluye:

Desequilibrio de Poder: gente que hostiga usa su poder para controlar o dañar y la gente siendo hostigada podrá tener dificultades defendiéndose

Intento de Causar Dañar: acciones realizadas por accidente no son hostigamiento; la persona hostigando tiene una meta de causar daño

Repetición: incidentes de hostigamiento ocurren contra la misma persona una y otra vez por las misma persona o grupo

TIPOS DE HOSTIGAMIENTO

Hostigamiento puede presentarse en varias formas. Ejemplos incluyen:

Verbal: insultos, burlas

Social: propagando rumores, aislando la gente a propósito, ayudando a terminar con amistades

Hostigamiento cibernético: usando el Internet, teléfonos móviles u otra tecnología digital para dañar a otras personas



SE PROACTIVO CONTRA HOSTIGAMIENTO

Ayuda tu hijo/a entender el hostigamiento. Explica que hostigamiento puede ser verbal, social y/o físico. Hostigamiento puede suceder en persona o por el teléfono o computadora.

Mantén las líneas de comunicación abierta con tu hijo/a. Consulte con tu hijo/a y ponga atención a cualquier preocupación sobre amigos y otros alumnos.

Alienta tu hijo/a a ejercer sus intereses. Hacer lo que aman podrá ayudar tu hijo/a a tener mayor confianza entre sus compañeros y hacerse amigos con otros niños con intereses similares.

Enséñale a tu hijo/a sobre solicitando ayuda de un adulto de confianza cuando se sienten preocupados sobre un hostigador. Platica sobre con quien deben consultar para ayuda y juega el papel para que sepan que decir. Asegura tu hijo/a que no deben temer contarle a un adulto cuando alguien que conocen está siendo hostigado.

Esté consciente sobre lo que está pasando en la escuela de tu hijo/a. Visite el sitio web escolar, suscríbese al boletín escolar y participe en la Asociación de Padres y Maestros (PTA, por sus siglas en inglés). Conozca a otros padres, orientadores escolares y personal. Comuníquese con la escuela por teléfono o correo electrónico si tiene sugerencias para hacer la escuela un lugar más seguro de mejor aprendizaje.

QUE HACER SI TENGO INQUIETUD SOBRE MI HIJO/A SIENDO HOSTIGADO

Hable con tu hijo/a. Enfóquese en tu hijo/a. Comunique su preocupación y deja en claro que quieres ayudar.

Empatiza con tu hijo/a. Dile que el hostigamiento está mal, que no es su culpa y que te da gusto que tuvieran la valentía para comentártelo.

Trabaja juntos para formular soluciones. Pregúntale a tu hijo/a que piensan que se puede hacer para ayudar. Asegúrale que la situación se puede abordar privadamente.

Documenta hostigamiento en línea. Trabaja con tu hijo/a para mantener un registro de todos los incidentes de hostigamiento. Si involucra hostigamiento cibernético, mantenga un registro de todos los mensajes o publicaciones.

Ayuda a tu hijo/a desarrollar estrategias y destrezas para abordar el hostigamiento. Proporciona sugerencias para maneras como responder al hostigamiento, y ayuda tu hijo/a con su confianza al ensayar sus respuestas.

Se persistente. El hostigamiento es posible no resolverse de la noche a la mañana.

Mantente vigilante a otros posibles problemas que podrá estar teniendo tu hijo/a. Algunas de las señales de advertencia podrán ser señales de otros problemas serios. Comunica tus preocupaciones con un orientador, maestro o administrador en la escuela de tu hijo/a.

QUE NO HACER

No seas emotivo ni reacciones exageradamente. Tu hijo/a necesita mantenerse calmado.

Nunca le digas a tu hijo/a que ignore el hostigamiento. Lo que podrá "oír" tu hijo/a es que vas a ignorarlo. Se comprensivo y obtén información sobre el hostigamiento. Muchas veces, intentando ignorar hostigamiento permite que intensifique.

No culpes a tu hijo/a por ser hostigado. No supongas que tu hijo/a hizo algo para provocar el hostigamiento.

No alientes tu hijo/a a lastimar la persona que los hostigando. Podrá empeorar las cosas. Los funcionarios escolares deben comunicarse con los padres del niño/a involucrado.

No exijas ni esperes una solución en el momento. Indica que gustas seguimiento para determinar el mejor curso de acción. La ley limita la habilidad del personal escolar en divulgar acciones disciplinarias impuestas sobre otros alumnos. Solo porque no pueden comentarte si es que o como otro alumno fue disciplinado no significa que no se tomó acción.

Know Your Rights

Your Child has the Right to a Free Public Education

- All children in the United States have a Constitutional right to equal access to free public education, regardless of immigration status and regardless of the immigration status of the student's parents or guardians.
In California:
- All children have the right to a free public education.
- All children ages 6 to 18 years must be enrolled in school.
- All students and staff have the right to attend safe, secure, and peaceful schools.
- All students have a right to be in a public school learning environment free from discrimination, harassment, bullying, violence, and intimidation.
- All students have equal opportunity to participate in any program or activity offered by the school, and cannot be discriminated against based on their race, nationality gender, religion, or immigration status, among other characteristics.

Information Required for School Enrollment

- When enrolling a child, schools must accept a variety of documents from the student's parent or guardian to demonstrate proof of child's age or residency.
- You never have to provide information about citizenship/immigration status to have your child enrolled in school. Also, you never have to provide a Social Security number to have your child enrolled in school.

Confidentiality of Personal Information

- Federal and state laws protect student education records and personal information. These laws generally require that schools get written consent from parents or guardians before releasing student information, unless the release of information is for educational purposes, is already public, or is in response to a court order or subpoena.
- Some schools collect and provide publicly basic student "directory information." If they do, then each year, your child's school district must provide parents/guardians with written notice of the school's directory information policy, and let you know of your option to refuse release of your child's information in the directory.

Family Safety Plans if You Are Detained or Deported

- You have the option to provide your child's school with emergency contact information, including the information of secondary contacts, to identify a trusted adult guardian who can care for your child in the event you are detained or deported.
- You have the option to complete a Caregiver's Authorization Affidavit or a Petition for Appointment of Temporary Guardian of the Person, which may enable a trusted adult the authority to make educational and medical decisions for your child.

Right to File a Complaint

- Your child has the right to report a hate crime or file a complaint to the school district if he or she is discriminated against, harassed, intimidated, or bullied on the basis of his or her actual or perceived nationality, ethnicity, or immigration status.

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Eureka City Schools Parent Notice

Available Language Programs and Language Acquisition Program

Eureka City Schools offers the following language and language acquisition programs for student enrollment. Parents/Guardians may choose a language acquisition program that best suits their child (*EC* Section 310 [a]).

- **Structured English Immersion (SEI) Program:** A language acquisition program for English learners in which nearly all classroom instruction is provided in English but with a curriculum and presentation designed for pupils who are learning English. At minimum, English learners will be provided a program of Structured English Immersion. [*EC* sections 305(a)(2) and 306(c)(3)]. The SEI Program includes both designated and integrated instruction.

Designated English language development means instruction provided during a time set aside in the regular school day for focused instruction on the state-adopted English language development standards to assist English learners to develop critical English language skills necessary for academic content learning in English. (5 CCR 11300)

Integrated English language development means instruction in which the state-adopted English language development standards are used in tandem with the state-adopted academic content standards. Integrated English language development includes specially designed academic instruction in English. (5 CCR 11300)

- **English Language Mainstream (ELM) Program:** A program in which the students are either native English language speakers or already have acquired reasonable fluency in English. English learners who do not meet the LEA criteria (reasonable fluency) for participation in an ELM program are placed in an ELM program at any time during the school year, if the parent or guardian so requests.

How to Enroll Your Child in a Language Acquisition Program:

Upon enrollment in the district, each student's primary language shall be determined through the use of a home language survey. (*EC* 52164.1;5 CCR 11307, 11518.5)

Any student who is identified as having a primary language other than English as determined by the home language survey, and who has not previously been identified as an English learner by a California public school or for whom there is no record of results from an administration of an English language proficiency test, shall be initially assessed for English proficiency using the English Language Proficiency Assessments for California (ELPAC). Based on initial assessment, the student shall be classified either as initially fluent in English proficient or as an English learner. Students classified as English learners shall be offered a Structured English Immersion Program.

How to Request the Establishment of a New Program at a School:

Schools in which the parents or legal guardians of 30 pupils or more per school or the parents or legal guardians of 20 pupils or more in any grade request a language acquisition program that is designed to provide language instruction shall be required to offer such a program to the extent possible. (*EC* Section 310[a].)

A parent/guardian may make a verbal or written request for a new language acquisition program. The school shall make a record of each request, including any request submitted verbally, that includes the date of the request, the names of the parent/guardian and student making the request, a general description of the request, and the student's grade level on the date of the request. As needed, the school shall assist the parent/guardian in clarifying the request.

About Language Acquisition Programs and Language Programs

Program Type	Characteristics
Language Acquisition Program (English Learners)	<p>The California Code of Regulations section 11309 requires that any language acquisition program provided by a school, district, or county shall:</p> <ul style="list-style-type: none"> • Be designed using evidence-based research and include both Designated and Integrated English Language Development; • Be allocated sufficient resources by the Local Education Agency (LEA) to be effectively implemented, including, but not limited to, certificated teachers with the appropriate authorizations, necessary instructional materials, pertinent professional development for the proposed program, and opportunities for parent and community engagement to support the proposed program goals; and • Within a reasonable period of time, lead to: <ul style="list-style-type: none"> ✓ Grade-level proficiency in English, and, when the program model includes instruction in another language, proficiency in that other language; and ✓ Achievement of the state adopted academic content standards in English, and, when the program model includes instruction in another language, achievement of the state-adopted academic content standards in that other language.
Language Program (non-English Learners)	<ul style="list-style-type: none"> • Language program offer students who are not English learner’s opportunities to be instructed in languages other than English. • May lead to proficiency in languages other than English.

Parent and Community Engagement

Parents may provide input regarding language and language acquisition programs in the LEA to be considered in the LEA during the development of the Local Control and Accountability Plan (EC Section 52062). If interested in a different program from those listed above, please contact Gary Storts, Assistant Superintendent of Education Services, to ask about the process.

Uniform Complaint Procedures (UCP) Instructions

This document contains rules and instructions about the filing, investigation and resolution of a Uniform Complaint Procedures (UCP) complaint regarding an alleged violation by Eureka City Schools of federal or state laws or regulations governing educational programs, including allegations of unlawful discrimination, harassment, intimidation, bullying and non-compliance with laws relating to pupil fees and our Local Control and Accountability Plan (LCAP).

This document presents information about how we process UCP complaints concerning particular programs or activities in which we receive state or federal funding. A UCP complaint is a written and signed statement by a complainant alleging a violation of federal or state laws or regulations, which may include an allegation of unlawful discrimination, harassment, intimidation, bullying or charging pupil fees for participation in an educational activity or non-compliance with the requirements of our LCAP.

The following Compliance Officer is responsible for receiving and investigating complaints and ensuring our compliance:

Name or title: Gary Storts, Assistant Superintendent, Educational Services

Address: Eureka City Schools, 2100 J Street, Eureka, CA 95501

Phone: (707) 441-3363 E-mail address: stortsg@eurekacityschools.org

The Superintendent or designee shall ensure that positions or employees designated to investigate complaints are knowledgeable about the laws and programs which they are responsible for investigating. Designated employees may have access to legal counsel as determined by the Superintendent or designee.

Procedures:

All complaints filed in accordance with the district policy and regulations shall be mediated and/or investigated and resolved within 60 calendar days of the district's receipt of the complaint. (5 CCR 4631)

The Compliance Officers shall maintain a record of each complaint and subsequent related actions, including all information required for compliance with 5 CCR 4631 and 4633.

If a complainant is unable to put a complaint in writing due to a disability or illiteracy, the district shall assist the complainant in the filing of the complaint.

Filing of Complaints:

The complaint shall be presented to the compliance officer who shall maintain a log of complaints received, providing each with a code number and a date stamp.

All complaints shall be filed in writing and signed by the complainant. If a complainant is unable to put a complaint in writing due to conditions such as a disability or illiteracy, district staff shall assist in the filing of the complaint. (5 CCR 4600)

Complaints shall also be filed in accordance with the following rules, as applicable:

1. A complaint alleging district violation of applicable state or federal law or regulations governing the programs specified in the accompanying Board policy (item #1 of the section "Complaints Subject to UCP") may be filed by any individual, public agency, or organization. (5 CCR 4630)
2. Any complaint alleging noncompliance with law regarding the prohibition against student fees, deposits, and charges or any requirement related to the LCAP may be filed anonymously if the complaint provides evidence, or information leading to evidence, to support an allegation of noncompliance. A complaint about a violation of the prohibition against the charging of unlawful student fees may be filed with the principal of the school or with the Superintendent or designee. However, any such complaint shall be filed no later than one year from the date the alleged violation occurred. (Education Code 49013, 52075; 5 CCR 4630)
3. A complaint alleging unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) may be filed only by persons who allege that they have personally suffered unlawful discrimination or who believe that an individual or any specific class of individuals has been subjected to unlawful discrimination. The complaint shall be initiated no later than six months from the date that the alleged unlawful discrimination occurred, or six months from the date that the complainant first obtained knowledge of the facts of the alleged unlawful discrimination. The time for filing may be extended for up to 90 days by the Superintendent or designee for good cause upon written request by the complainant setting forth the reasons for the extension. (5 CCR 4630)

4. When a complaint alleging unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) is filed anonymously, the compliance officer shall pursue an investigation or other response as appropriate, depending on the specificity and reliability of the information provided and the seriousness of the allegation.
5. When the complainant of unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) or the alleged victim, when not the complainant, requests confidentiality, the compliance officer shall inform the complainant or victim that the request may limit the district's ability to investigate the conduct or take other necessary action. When honoring a request for confidentiality, the district shall nevertheless take all reasonable steps to investigate and resolve/respond to the complaint consistent with the request.

Mediation:

Within three business days after receiving the complaint, the compliance officer may informally discuss with all the parties the possibility of using mediation. Mediation shall be offered to resolve complaints that involve more than one student and no adult. However, mediation shall not be offered or used to resolve any complaint involving an allegation of sexual assault or where there is a reasonable risk that a party to the mediation would feel compelled to participate. If the parties agree to mediation, the compliance officer shall make all arrangements for this process.

Before initiating the mediation of a complaint alleging retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the compliance officer shall ensure that all parties agree to make the mediator a party to relevant confidential information. The compliance officer shall also notify all parties of the right to end the informal process at any time.

If the mediation process does not resolve the problem within the parameters of law, the compliance officer shall proceed with an investigation of the complaint.

The use of mediation shall not extend the district's timelines for investigating and resolving the complaint unless the complainant agrees in writing to such an extension of time. If mediation is successful and the complaint is withdrawn, then the district shall take only the actions agreed upon through the mediation. If mediation is unsuccessful, the district shall then continue with subsequent steps specified in this administrative regulation.

Investigation of Complaint:

Within 10 business days after the compliance officer receives the complaint, the compliance officer shall begin an investigation into the complaint.

Within one business day of initiating the investigation, the compliance officer shall provide the complainant and/or the complainant's representative with the opportunity to present the information contained in the complaint to the compliance officer and shall notify the complainant and/or representative of the opportunity to present the compliance officer with any evidence, or information leading to evidence, to support the allegations in the complaint. Such evidence or information may be presented at any time during the investigation.

In conducting the investigation, the compliance officer shall collect all available documents and review all available records, notes, or statements related to the complaint, including any additional evidence or information received from the parties during the course of the investigation. The compliance officer shall individually interview all available witnesses with information pertinent to the complaint, and may visit any reasonably accessible location where the relevant actions are alleged to have taken place. At appropriate intervals, the compliance officer shall inform both parties of the status of the investigation.

To investigate a complaint alleging retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the compliance officer shall interview the alleged victim(s), any alleged offenders, and other relevant witnesses privately, separately, and in a confidential manner. As necessary, additional staff or legal counsel may conduct or support the investigation.

A complainant's refusal to provide the district's investigator with documents or other evidence related to the allegations in the complaint, failure or refusal to cooperate in the investigation, or engagement in any other obstruction of the investigation may result in the dismissal of the complaint because of a lack of evidence to support the allegation. Similarly, a respondent's refusal to provide the district's investigator with documents or other evidence related to the allegations in the complaint, failure or refusal to cooperate in the investigation, or engagement in any other obstruction of the investigation may result in a finding, based on evidence collected, that a violation has occurred and in the imposition of a remedy in favor of the complainant. (5 CCR 4631)

In accordance with law, the district shall provide the investigator with access to records and other information related to the allegation in the complaint and shall not in any way obstruct the investigation. Failure or refusal of the district to cooperate in the investigation may result in a finding based on evidence collected that a violation has occurred and in the imposition of a remedy in favor of the complainant. (5 CCR 4631)

Timeline for Final Decision:

Unless extended by written agreement with the complainant, the compliance officer shall prepare and send to the complainant a written

report, as described in the section "Final Written Decision" below, within 60 calendar days of the district's receipt of the complaint. (5 CCR 4631)

For any complaint alleging unlawful discrimination (such as discriminatory harassment, intimidation, and bullying), the respondent shall be informed of any extension of the timeline agreed to by the complainant. The respondent also shall be sent the district's final written decision at the same time it is provided to the complainant.

Final Written Decision:

For all complaints, the district's final written decision shall include: (5 CCR 4631)

1. The findings of fact based on the evidence gathered. In reaching a factual determination, the following factors may be taken into account:
 - a. Statements made by any witnesses
 - b. The relative credibility of the individuals involved
 - c. How the complaining individual reacted to the incident
 - d. Any documentary or other evidence relating to the alleged conduct
 - e. Past instances of similar conduct by any alleged offenders
 - f. Past false allegations made by the complainant
2. The conclusion(s) of law
3. Disposition of the complaint
4. Rationale for such disposition
For complaints of retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the disposition of the complaint shall include a determination for each allegation as to whether retaliation or unlawful discrimination has occurred.
The determination of whether a hostile environment exists may involve consideration of the following
 - a. The manner in which the misconduct affected one or more students' education
 - b. The type, frequency, and duration of the misconduct
 - c. The relationship between the alleged victim(s) and offender(s)
 - d. The number of persons engaged in the conduct and at whom the conduct was directed
 - e. The size of the school, location of the incidents, and context in which they occurred
 - f. Other incidents at the school involving different individuals
5. Corrective action(s), including any actions that have been taken or will be taken to address the allegations in the complaint and including, with respect to a student fees complaint, a remedy that comports with Education Code 49013 and 5 CCR 4600
For complaints of unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the decision may, as required by law, include:
 - a. The corrective actions imposed on the respondent
 - b. Individual remedies offered or provided to the complainant or another person who was the subject of the complaint, but this information should not be shared with the respondent.
 - c. Systemic measures the school has taken to eliminate a hostile environment and prevent recurrence
6. Notice of the complainant's and respondent's right to appeal the district's decision to CDE within 15 calendar days, and procedures to be followed for initiating such an appeal

The decision may also include follow-up procedures to prevent recurrence or retaliation and for reporting any subsequent problems.

In consultation with district legal counsel, information about the relevant part of a decision may be communicated to a victim who is not the complainant and to other parties who may be involved in implementing the decision or are affected by the complaint, as long as the privacy of the parties is protected. In a complaint alleging unlawful discrimination (such as discriminatory harassment, intimidation, and bullying), notice of the district's decision to the alleged victim shall include information about any sanction to be imposed upon the respondent that relates directly to the alleged victim.

If the complaint involves a limited-English-proficient student or parent/guardian and the student involved is enrolled in a school at which 15 percent or more of the students speak a single primary language other than English, then the decision shall also be translated into that language pursuant to Education Code 48985. In all other instances, the district shall ensure meaningful access to all relevant information for parents/guardians with limited English proficiency.

For complaints alleging unlawful discrimination based on state law (such as discriminatory harassment, intimidation, and bullying), the decision shall also include a notice to the complainant that:

1. The complainant may pursue available civil law remedies outside of the district's complaint procedures, including seeking

assistance from mediation centers or public/private interest attorneys, 60 calendar days after the filing of an appeal with CDE. Education Code 262.3)

2. The 60 days moratorium does not apply to complaints seeking injunctive relief in state courts or to discrimination complaints based on federal law. (Education Code 262.3)
3. Complaints alleging discrimination based on race, color, national origin, sex, gender, disability, or age may also be filed with the U.S. Department of Education, Office for Civil Rights at www.ed.gov/ocr within 180 days of the alleged discrimination.

Corrective Actions

When a complaint is found to have merit, the compliance officer shall adopt any appropriate corrective action permitted by law. Appropriate corrective actions that focus on the larger school or district environment may include, but are not limited to, actions to reinforce district policies; training for faculty, staff, and students; updates to school policies; or school climate surveys.

For complaints involving retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), appropriate remedies that may be offered to the victim but not communicated to the respondent may include, but are not limited to, the following:

1. Counseling
2. Academic support
3. Health services
4. Assignment of an escort to allow the victim to move safely about campus
5. Information regarding available resources and how to report similar incidents or retaliation
6. Separation of the victim from any other individuals involved, provided the separation does not penalize the victim
7. Restorative justice
8. Follow-up inquiries to ensure that the conduct has stopped and there has been no retaliation

For complaints involving retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), appropriate corrective actions that focus on a student offender may include, but are not limited to, the following:

1. Transfer from a class or school as permitted by law
2. Parent/guardian conference
3. Education regarding the impact of the conduct on others
4. Positive behavior support
5. Referral to a student success team
6. Denial of participation in extracurricular or cocurricular activities or other privileges as permitted by law
7. Disciplinary action, such as suspension or expulsion, as permitted by law

When an employee is found to have committed retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the district shall take appropriate disciplinary action, up to and including dismissal, in accordance with applicable law and collective bargaining agreement.

The district may also consider training and other interventions for the larger school community to ensure that students, staff, and parents/guardians understand the types of behavior that constitute unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), that the district does not tolerate it, and how to report and respond to it.

When a complaint is found to have merit, an appropriate remedy shall be provided to the complainant or other affected person.

However, if a complaint alleging noncompliance with the laws regarding student fees, deposits, and other charges, physical education instructional minutes, or any requirement related to the LCAP is found to have merit, the district shall provide a remedy to all affected students and parents/guardians subject to procedures established by regulation of the State Board of Education. (Education Code 49013, 51222, 51223, 52075)

For complaints alleging noncompliance with the laws regarding student fees, the district shall attempt in good faith, by engaging in reasonable efforts, to identify and fully reimburse all affected students and parents/guardians who paid the unlawful student fees within one year prior to the filing of the complaint. (Education Code 49013; 5 CCR 4600)

Appeals to the California Department of Education

Any complainant who is dissatisfied with the district's final written decision on a complaint regarding any specified federal or state educational program subject to UCP may file an appeal in writing with CDE within 15 calendar days of receiving the district's decision. (5 CCR 4632)

The complainant shall specify the basis for the appeal of the decision and how the facts of the district's decision are incorrect and/or the law has been misapplied. The appeal shall be sent to CDE with a copy of the original locally filed complaint and a copy of the district's decision in that complaint. (5 CCR 4632)

When a respondent in any complaint alleging unlawful discrimination (such as discriminatory harassment, intimidation, and bullying) is dissatisfied with the district's final written decision, the respondent, in the same manner as the complainant, may file an appeal with CDE.

Upon notification by CDE that the district's decision has been appealed, the Superintendent or designee shall forward the following documents to CDE: (5 CCR 4633)

1. A copy of the original complaint
2. A copy of the written decision
3. A summary of the nature and extent of the investigation conducted by the district, if not covered by the decision
4. A copy of the investigation file including, but not limited to, all notes, interviews, and documents submitted by the parties and gathered by the investigator
5. A report of any action taken to resolve the complaint
6. A copy of the district's UCP
7. Other relevant information requested by CDE

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**Eureka City
Schools**

**Gary Storts, Assistant Superintendent
Educational Services**

2100 J Street | Eureka, CA 95501

**Williams Complaint Form
2023-2024**

Education Code (EC) Section 35186 created a procedure for the filing of complaints concerning deficiencies related to instructional materials, conditions of facilities that are not maintained in a clean or safe manner or in good repair, and teacher vacancy or misassignment. The complaint and response are public documents as provided by statute. Complaints may be filed anonymously. However, if you wish to receive a response, you must provide the following contact information.

Response requested: Yes No

Name (Optional): _____ Mailing Address (Optional): _____

Phone Number Day (Optional): _____ Evening (Optional): _____

Issue of complaint (please check all that apply):

1. Textbooks and Instructional Materials

- A pupil, including an English learner, does not have standards-aligned textbooks or instructional materials or state-adopted or district-adopted textbooks or other required instructional materials to use in class.
- A pupil does not have access to textbooks or instructional materials to use at home or after school. This does not require two sets of textbooks or instructional materials for each pupil.
- Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.
- A pupil was provided photocopied sheets from only a portion of a textbook or instructional materials to address a shortage of textbooks or instructional materials.

2. Facility Conditions

- A condition poses an urgent or emergency threat to the health or safety of students or staff, including: gas leaks, nonfunctioning heating, ventilation, fire sprinklers or air-conditioning systems, electrical power failure, major sewer line stoppage, major pest or vermin infestation, broken windows or exterior doors or gates that will not lock and that pose a security risk, abatement of hazardous materials previously undiscovered that pose an immediate threat to pupils or staff, structural damage creating a hazardous or uninhabitable condition, and any other emergency conditions the school district determines appropriate.
- A school restroom has not been maintained or cleaned regularly, is not fully operational and has not been stocked at all times with toilet paper, soap, and paper towels or functional hand dryers.
- The school has not kept all restrooms open during school hours when pupils are not in classes and has not kept a sufficient number of restrooms open during school hours when pupils are in classes.

3. Teacher Vacancy or Misassignment

- Teacher vacancy - A semester begins and a teacher vacancy exists. (A teacher vacancy is a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.)
- Teacher misassignment - A teacher who lacks credentials or training to teach English learners is assigned to teach a class with more than 20 percent English learner pupils in the class.
- Teacher misassignment - A teacher is assigned to teach a class for which the teacher lacks subject matter competency.

Date of Problem: _____ Location of problem (school name, address, and room number or location): _____

Course or Grade Level and Teacher Name: _____

Describe specific nature of the complaint in detail. You may include as much text as necessary (please use other side): _____

Please file this complaint with the principal of the school or his/her designee in which the complaint occurred:

Location: Gary Storts, Assistant Superintendent Educational Services

Address: Eureka City Schools 2100 J Street, Eureka, CA 95501 (707)441-3363

A complaint about problems beyond the authority of the principal shall be forwarded within 10 working days to the appropriate school district official for resolution.

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June 8, 2023

Dear Eureka City Schools Parents/Guardians:

A.H.E.R.A. Federal Register 40 CFR Part 763 Asbestos Containing Materials (ACM) in Schools; Final Rule and Notice, requires local education agencies to ensure the following:

SECTION 76384 (D)

“Ensure the workers and building occupants, or their legal guardians, are informed at least once each school year about inspections, and response actions, and post-response activities that are planned or in progress.”

On July 26, 2022, Asbestos Containing Material (AMC) in the gray-black tar roof patch was abated. Infinity Abatement CSLB 883918 performed the abatement. Abatement project specifications and oversight provided by Brunelle & Clark Consulting LLC, by Zindar Brunelle, certified Asbestos Consultant #14-5295 and certified Lead Inspector/Assessor/Supervisor #25819.

On December 10, 2022, asbestos abatement was performed with the modernization of the Science Building on the Eureka High campus. Asbestos Containing Material (AMC) was found in floor tile, drywall and pipe insulation. Infinity Abatement CSLB 883918, was a subcontractor to Adams Commercial General Contracting, and performed the abatement of the AMC in the building. Abatement project specifications and oversight provided by Brunelle & Clark Consulting LLC, by Zindar Brunelle, certified Asbestos Consultant #14-5295 and certified Lead Inspector/Assessor/Supervisor #25819.

On May 8, 2023, Asbestos Containing Material (AMC) floor tile were repaired in the Cafeteria on the Eureka High campus. Eureka City Schools maintenance staff performed repairs. Inspection and air clearances were performed by Brunelle & Clark Consulting LLC, by Zindar Brunelle, certified Asbestos Consultant #14-5295.

On June 6, 2023, Asbestos Containing Material (AMC) floor tile was abated in 8 classrooms and work room in the 40's building on the Zane campus. Infinity Abatement CSLB 883918 performed the abatement. Abatement project specifications and oversight provided by Brunelle & Clark Consulting LLC, by Zindar Brunelle, certified Asbestos Consultant #14-5295 and certified Lead Inspector/Assessor/Supervisor #25819.

Periodic inspections of all sites are conducted during the summer months.

A copy of the Management Plan is available at each site office or at the Administration Office, 2100 J Street, Eureka.

Sincerely,



Charles Batini
Supervisor of Maintenance

*This notification will be distributed by student information packets for all students, and staff will receive notification at work sites.

**EUREKA CITY SCHOOLS
ANNUAL PESTICIDE USE NOTIFICATION
2023-2024**

Dear Staff Member, Parent and/or Guardian:

It is the goal of the District to provide the safest and lowest risk approach to control pest problems while protecting students, staff, the environment and District properties and assets.

The Healthy Schools Act of 2000 requires all California school districts to notify parents and guardians of pesticides they may apply during the school year. The Eureka City Schools District has adopted an **Integrated Pest Management (IPM) Policy**. This policy includes notifying staff, parents and/or guardians of expected pesticide use. During the school year it may be necessary to apply pesticides at a school site to protect the health and safety of the students and staff or to maintain the integrity of the school buildings and grounds. It is the policy of the District to consider the full range of alternatives, giving preference to non-chemical or non-toxic chemical treatment methods. However, if we must use chemicals, we will use those that pose the least hazard to people and the environment.

The products on the attached list may be used at District sites during the 2023-2024 school year. The majority of these products fall into the safest chemical category, "caution." **Pesticides shall not be applied when students are present.** Applicators receive annual safety training, and strictly follow the U.S. EPA label instructions for the application of any pesticide. Additional information regarding these pesticides may be accessed at the California Department of Pesticide Regulation's Web site. You may also request to be notified of the planned application of a pesticide that requires notification under the Healthy Schools Act of 2000 at any of our school sites. If you wish to receive this notification, please call 707-441-2503 or visit your student's school.

The District strives to restrict the application of pesticides to times when the school facility will be closed for at least 48 hours after application of the chemical.

You can find more information regarding these pesticides and pesticide use reduction at the Department of Pesticide Regulation's Web site at (<http://www.cdpr.ca.gov>)

NAME OF PESTICIDE	EPA NUMBER
Big N Tuff (Weed Killer)	42750-2217
Bayer Tempo Ultra WP (0.05 %)	432-1304
Dupont, Advion Cockroach Gel Bait	352-652
Syngenta, Demand CS (0.06 %)	100-1006
Nisus, Terro Liquid ant bait (1-2% borax solution)	149-8-64405
Waterbury Stinger Wasp & Hornet Spray (0.325%)	9444-220
Maxforce Granular Insect Bait (1.0%)	432-1255
BASF, Termidor SC (9.1%)	7969-210
Maxforce Fine Granular Insect Bait (1.0%)	432-1262
Wood Stream, German Cockroach Pheromone	47629-8
Rockwell Labs – BorActin 99%	73079-4
Eraser A/P	53883-266

**ANNUAL NOTICE TO PARENTS
2023-2024**

DEAR PARENT/GUARDIAN:

Section 48980 of the Education Code of California requires that notice be given at the beginning of the first semester or quarter of the regular school term to the parent or guardian of the minor pupils in the school district regarding the rights of the parent or guardian under sections 35291, 46014, 46015, 48205, 48207, 48208, 49403, 49423, 49451, 49472, 51938, Chapter 2.3 (commencing with section 32255) of Part 19, and notice of the availability of the program prescribed by Article 9 (commencing with section 49510) of Chapter 9 and of the availability of individualized instruction under section 48206.3. Section 48982 requires that this Notice be signed and returned by the parent or guardian to the school. Signature and return of the attached form is acknowledgement by the parent or guardian that he or she has been informed of his or her rights but does not indicate that consent to participate in any particular program has either been given or withheld. Pursuant to parent request, the annual notification may be provided to the parent or guardian in electronic format by providing access to the notice electronically. If the notice is provided in electronic format, the parent or guardian must submit to the school a signed acknowledgment of receipt of this notice.

Some legislation requires additional notification to the parents or guardians during the school term or at least 15 days prior to a specific activity. (A separate letter will be sent to parents or guardians prior to any of these specified activities or classes, and the student will be excused whenever the parents or guardians file with the principal of the school a statement in writing requesting that their child not participate.) Other legislation grants certain rights that are spelled out in this form.

Accordingly, you are hereby notified as follows (when used in this notification "parent" includes a parent or legal guardian):

STUDENT DISCIPLINE

RULES AND PROCEDURES ON SCHOOL DISCIPLINE (EC §35291):

Rules pertaining to student discipline, including those that govern suspension or expulsion, are set forth in Education Code Sections 48900 and following, and are available upon request from the school. In addition, the following disciplinary information is provided to parents:

DUTY CONCERNING CONDUCT OF PUPILS (EC §44807): Every teacher shall hold pupils accountable for their conduct on the way to and from school, and on the playground.

DUTIES OF PUPILS (5 CCR §300): Pupils must conform to school regulations, obey all directions, be diligent in study, be respectful of teachers/others in authority, and refrain from profane/vulgar language.

HAZING PROHIBITION (EC §48900(q)): Pupils and other persons in attendance are prohibited from engaging or attempting to engage in hazing.

DRESS CODE/GANG APPAREL (EC §35183): The district is authorized to adopt a reasonable dress code.

ATTENDANCE OF SUSPENDED PUPIL'S PARENT (EC §48900.1; LC §230.7): If a teacher suspends a student, the teacher may require the child's parent to attend a portion of the school day in his or her child's class. Employers may not discriminate against parents who are required to comply with this requirement.

SCHOOL ACCOUNTABILITY REPORT CARD (EC §35256, 35258): Districts are to make a concerted effort to notify parents of the purpose of school accountability report cards, and ensure that all parents have access to a copy.

SAFE PLACE TO LEARN ACT (EC §234.1): The district is committed to maintaining a learning and working environment that is free from bullying, as defined in EC §48900(r). Any student who engages in bullying of anyone in or from the district may be subject to disciplinary action up to and including expulsion. The district's policies and process for filing a complaint should be publicized to pupils, parents, employees and agents of the governing board. The notice shall be in English and in the primary language of the recipient. For a copy of the district's anti-discrimination, anti-harassment, anti-intimidation, and anti-bullying policies or to report incidences of bullying please contact the district office. These policies shall be posted in schools and offices.

SCHOOL RECORDS AND ACHIEVEMENT

PUPIL RECORDS/NOTICE OF PRIVACY RIGHTS OF PARENTS AND STUDENTS (EC §49063 et seq., §49069.7, §49073, 34 CFR 99.30, 34 CFR 99.34, and the federal Family Educational Rights and Privacy Act): Federal and state laws concerning student records grant certain rights of privacy and right of access to students and to their parents. Full access to

all personally identifiable written records maintained by the school district must be granted to: (1) Parents of students 17 and younger; (2) Parents of students age 18 and older if the student is a dependent for tax purposes and the records are needed for a legitimate educational purpose; (3) Students age 18 and older, or students who are enrolled in an institution of postsecondary instruction (called "eligible students"); (4) Pupils age 14 and over who are identified as both homeless and an unaccompanied youth; (5) Individuals who have completed and signed a Caregiver's Authorization Affidavit.

Parents, or an eligible student, may review individual records by making a request to the principal. Districts must respond to a pupil record request by providing access no later than five business days following the date of the request. The principal will see that explanation and interpretations are provided if requested. Information that is alleged to be inaccurate or inappropriate may be removed upon request. In addition, parents or eligible students may receive a copy of any information in the records at reasonable cost per page. District policies and procedures relating to: location of, and types of records; kinds of information retained; availability of certificated personnel to interpret records if requested; persons responsible for records; directory information; access by other persons; review and challenge of records are available through the principal at each school. When a student moves to a new district, records will be forwarded upon the request of the new school district within ten school days. At the time of transfer, the parent or eligible student may review, receive a copy (at a reasonable fee), and/or challenge the records.

If you believe the district is not in compliance with federal regulations regarding privacy, you may file a complaint with the United States Department of Education (20 USC §1232g).

You have the right to inspect all instructional materials which will be used in connection with any survey, analysis, or evaluation as part of any applicable program.

RELEASE OF PUPIL DIRECTORY INFORMATION (EC §49073, 34 CFR 99.37): The district also makes student directory information available in accordance with state and federal laws. This means that each student's name, birth date, address, telephone number, email address, major course of study, participation in officially recognized school activities, dates of attendance, degrees and awards received, and most recent previous public or private school attendance may be released in accordance with board policy. In addition, height and weight of athletes may be made available. Appropriate directory information may be provided to any agency or person except private, profit-making organizations (other than employers, potential employers or the news media). Directory information does not include citizenship status, immigration status, place of birth, or any other information indicating national origin (except where the district receives consent as required under state law). Names and addresses of seniors or terminating students may be given to public or private schools and colleges. Parents and eligible students will be notified prior to the destruction of any special education records. You have the right to inspect a survey or other instrument

to be administered or distributed to your child that either collects personal information for marketing or sale or requests information about beliefs and practices and any instructional material to be used as part of your child's educational curriculum. Please contact your child's school if you wish to inspect such a survey or other instrument.

Upon written request from the parent of a student age 17 or younger, the district will withhold directory information about the student. If the student is 18 or older or enrolled in an institution of postsecondary instruction and makes a written request, the student's request to deny access to directory information will be honored. Requests must be submitted within 30 calendar days of the receipt of this notification. (See attached form.) Additionally, directory information related to homeless or unaccompanied youths will not be released without the express written consent for its release by the eligible pupil or guardian.

RELEASE OF INFO TO MILITARY SERVICES REPS / RELEASE OF TELEPHONE NUMBERS (EC §49073.5; 20 USC §7908): Parents of secondary students may request in writing that the student's name, address, and telephone listing not be released to armed forces recruiters without prior written parental consent.

PARTICIPATION IN STATE ASSESSMENTS AND OPTION TO REQUEST EXEMPTION (EC § 60615, 5 CCR § 852): Pupils in applicable grade levels will participate in the California Assessment of Student Performance and Progress (CAASPP) except as exempted by law. Each year, a parent may submit a written request to excuse his or her child from any or all parts of the CAASPP assessments for that school year. If the parent submits the exemption request after testing begins, any test(s) completed before the request is submitted will be scored; the results will be included in the pupil's records and reported to the parent. School district employees will not solicit or encourage any exemption request on behalf of a pupil or group of pupils.

HIGH SCHOOL CURRICULUM: NOTIFICATION REGARDING COLLEGE PREPARATORY COURSES (EC §51229): Districts are required to provide parents of each minor pupil enrolled in grades 9 to 12 written notice of college admission requirements and career technical education courses.

ADVANCED PLACEMENT EXAMINATION FEES (EC §48980(j), EC §52242): State funds are available to cover the costs of advanced placement examination fees.

RELEASE OF STUDENT RECORDS/COMPLIANCE WITH SUBPOENA OR COURT ORDER (EC §§49076 and 49077): Districts are required to make a reasonable effort to notify parents in advance of disclosing student information pursuant to a subpoena or court order.

RELEASE OF STUDENT RECORDS TO SCHOOL OFFICIALS AND EMPLOYEES OF THE DISTRICT (EC §§49076(a)(1) and 49064(d)): Districts may release educational records, without obtaining prior written parental consent, to any school official or employee, which would include accountants, consultants, contractors, or other service providers, who have a legitimate educational interest in the educational record.

HEALTH SERVICES

CHILD HEALTH AND DISABILITIES PREVENTION PROGRAM (H&SC §124085): Physical examinations are required as a prerequisite for enrollment in the first grade. Free health screening may be available through the local health department. Failure to comply with this requirement or sign an appropriate waiver may result in exclusion of your child from school for up to five days.

PHYSICAL EXAMINATION; PARENT REFUSAL TO CONSENT (EC §49451): A child may be exempt from physical examination whenever the parents file, annually, a written statement with the school principal stating that they will not consent to routine physical exam of their child. Whenever

there is good reason to believe the child is suffering from a recognized contagious disease, the child will be excluded from school attendance.

VISION APPRAISAL (EC §49455): The district is required to appraise each student's vision during kindergarten, upon initial enrollment, and in grades 2, 5, and 8. Appraisal in the year immediately following a student's first enrollment in grades 4 or 7 shall not be required. The appraisal shall include tests for visual acuity, near vision, and color vision; however, color vision shall be appraised once and only on male students. The evaluation may be waived upon presentation of a certificate from a physician, surgeon, physician's assistant, or optometrist setting out the results of a determination of the student's vision, including visual acuity and color vision. This appraisal is not required if a parent files a written objection based on a religious belief with the principal.

SCOLIOSIS SCREENING NOTICE (EC §§49451 and 49452.5): In addition to the physical examinations required pursuant to Sections 100275, 124035 and 124090 of the Health and Safety Code, the district may provide for the screening of every female student in grade 7 and every male student in grade 8 for the condition known as scoliosis.

DENTAL FLUORIDE TREATMENT (H&SC §104830 et seq.): Pupils will be provided the opportunity to receive the topical application of fluoride or other decay-inhibiting agent to each pupil's teeth if the parent, or eligible pupil submits a letter stating that the treatment is desired.

PUPIL NUTRITION/NOTICE OF FREE AND REDUCED PRICE MEALS (EC §§48980(b), 49510, 49520 and 49558): Needy children may be eligible for free or reduced price meals. Details, eligibility criteria, and applications to participate in a free or reduced price meal program if it is available are available at your child's school. Individual records pertaining to student participation in any free or reduced-price meal program may, under appropriate circumstances, be used by school district employees to identify students eligible for public school choice and services pursuant to the federal Every Student Succeeds Act. When a household is selected for verification of eligibility for free and reduced meals, the District must notify the parent that their child(ren)'s eligibility is being verified.

COMMUNICABLE DISEASES (EC §48216 and 49403): The district is authorized to administer immunizing agents to pupils whose parents have consented in writing to the administration of such immunizing agent. The district is required to exclude pupils who have not been properly immunized pursuant to Health and Safety Code 120325 and 120335. The district must notify parents that they have two weeks to supply evidence either that the pupil has been properly immunized or is exempted from the requirement. All students entering kindergarten, advancing from sixth to seventh grade in the district, or prior to his or her first admission to the district, will be required to comply with the immunization requirements of Health and Safety Code section 120335, unless the student provides the district with a valid exemption from a licensed physician. No new personal belief exemptions will be accepted. Students with personal-belief exemptions on file with the district as of January 1, 2016, shall be allowed to continue enrollment until entering the next grade span in the district. Grade spans are defined as birth through preschool, K-6, including transitional kindergarten, and 7-12. Students qualified for an individualized education program may access special education and related services as required by his or her individualized educational program.

MEDICATION (EC §49423, §49423.1): Any student who must take prescribed medication at school and who desires assistance of school personnel must submit a written statement of instructions from the physician and a parental request for assistance in administering the medication. Students may also carry and self-administer prescription auto-injectable epinephrine and prescription inhaled asthma medication upon the school's receipt of specified written confirmation with instructions for self-administration and authorization from the student's parent and physician or surgeon. The parent must release the school district and personnel from liability for any harm resulting from the self-administered medication, and provide a release for authorized school personnel to consult with the physician or surgeon.

MEDICAL AND HOSPITAL SERVICES FOR PUPILS (EC §§49471 and 49472): The district is required to notify parents in writing if it does not provide or make available medical and hospital services for students injured while participating in athletic activities. The district is also authorized to provide medical or hospital services through non-profit membership corporations or insurance policies for student injuries arising out of school-related activities.

AVAILABILITY OF INDIVIDUALIZED INSTRUCTION/PRESENCE OF PUPIL WITH TEMPORARY DISABILITY IN HOSPITAL (EC §§48206.3, 48207-48208): Individualized instruction is available to students with temporary disabilities whose disability makes attendance in the regular day classes or alternative education program in which the student is enrolled impossible or inadvisable. Parents of students hospitalized or with a temporary disability shall notify the school district(s) where the student attends, resides and/or where the student receives care if an individualized instruction program is desired.

CONTINUING MEDICATION REGIMEN (EC §49480): Parents of any student on a continuing medication regimen for a non-episodic condition shall inform the school nurse or other designated certificated school employee of the medication(s) being taken, the current dosage, and the name of the supervising physician. (*See attached form.*) With the consent of the parent, the school nurse may communicate with the physician and may counsel with school personnel regarding the possible effects of the drug on the child's physical, intellectual, and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission, or overdose.

SUN PROTECTIVE CLOTHING/USE OF SUNSCREEN (EC §35183.5): School sites must allow for outdoor use of sun-protective clothing and must allow students to use sunscreen, without a prescription or physician's note, during the school day.

ASBESTOS (40 CFR 763.84, 40 CFR 763.93): The district has a plan for eliminating health risks that are created by the presence of asbestos in school buildings. It may be reviewed at the district office. At least once each year, the district will notify parents of inspections, response actions, and post-response action activities that are planned or in progress.

USE OF PESTICIDES (EC §§17611.5, 17612 and 48980.3): School districts are required to inform parents about the use of pesticides on school grounds and provide access to the integrated pest management plan when certain pesticides are used. (*See attached.*)

COMPREHENSIVE SCHOOL SAFETY PLAN (EC §§32280 et seq.): Each school is required to report on the status of its school safety plan, including a description of its key elements, in the annual school accountability report card (SARC). The planning committee is required to hold a public meeting to allow members of the public the opportunity to express an opinion about the school plan. The planning committee shall notify specified persons and entities in writing.

NOTICE OF COMPLIANCE (EC §32289): A complaint of noncompliance with the school safety planning requirements may be filed with the State Department of Education under the Uniform Complaint Procedures (5 CCR 4600 et seq.).

TOBACCO FREE SCHOOLS (HS §104420): Use of tobacco products at any time by students, staff, parents, or visitors, is strictly prohibited in district-owned or leased buildings, on district property, and in district vehicles. This prohibition applies to all employees, students, and visitors at any school-sponsored instructional program, activity, or athletic event held on or off district property. Prohibited products include any product containing tobacco or nicotine, including, but not limited to, smokeless tobacco, snuff, chew, clove cigarettes, and electronic cigarettes that can deliver nicotine and nonnicotine vaporized solutions. Exceptions may be made for the use or possession of prescription nicotine products. Any employee or student who violates the district's tobacco-free schools policy shall be asked to refrain from smoking and shall be subject to disciplinary action as appropriate.

STUDENT SERVICES

MINIMUM AGE OF ADMISSION TO KINDERGARTEN (EC §48000): A child shall be eligible for enrollment in kindergarten at the beginning of the school year or at a later time in the same year, if the child has their fifth birthday, respectively, on or before September 1. For the 2023-24 school year, any child who will have their fifth birthday between September 2 and April 2 shall be admitted to a transitional kindergarten program in accordance with law and district policy. On a case-by-case basis, a child who has reached age five after the date listed above but before the end of the applicable school year, may be admitted to transitional kindergarten with the approval of the child's parent and subject to board approval in accordance with EC §48000. A school district may place a child who will have their fourth birthday on or before December 1 and is enrolled in a California state preschool program into a transitional kindergarten program classroom in accordance with EC §48000.

PREGNANT AND PARENTING PUPILS (EC §§ 221.51, 222, 222.5, 46015): Districts may not exclude nor deny any pupil from any educational program or activity on the basis of the pupil's pregnancy, childbirth, false pregnancy, termination of pregnancy, or recovery therefrom, and shall treat these conditions in the same manner and under the same policies as any other temporary disabling condition. A pregnant or parenting pupil is entitled to 8 weeks of parental leave, or additional leave if deemed medically necessary by the pupil's physician. During parental leave, absences shall be excused and the pupil shall not be required to complete academic work or other school requirements. After return from parental leave, a pupil may resume the course of study in which he/she was previously enrolled, is entitled to make up work missed, and to take a fifth year of high school instruction if necessary to complete graduation requirements. A pupil may elect to attend an alternative education option instead of returning to the school in which he or she was enrolled prior to parental leave. Schools shall provide reasonable accommodations to a lactating pupil on a school campus to express breast milk, breast-feed an infant child, or address other needs related to breast-feeding. A pupil shall not incur an academic penalty as a result of his or her use of these accommodations.

PROSPECTUS OF SCHOOL CURRICULUM (EC §49091.14): The curriculum of every course offered by the schools of the district is compiled annually by each school in a prospectus. Each school prospectus is available for review upon request at each school site. Copies are available upon request for a fee not to exceed the actual copying cost.

MULTILINGUAL EDUCATION (EC §310): If the district implements a language acquisition program pursuant to EC §310, information on the types of language programs available and a description of each program will be made available with this notice or upon enrollment.

SPECIAL EDUCATION (IDEA): State and federal law requires that a free appropriate public education (FAPE) in the least restrictive environment be offered to qualified pupils with disabilities ages 3 through 21 years. More information concerning student eligibility, parental rights and procedural safeguards are available upon request.

SPECIAL EDUCATION; CHILD FIND SYSTEM (EC §56301): Any parent suspecting that a child has exceptional needs may request an assessment for eligibility for special education services through the school principal. Policy and procedures shall include written notification to all parents of their rights pursuant to EC §56300.

SPECIAL EDUCATION COMPLAINTS (5 CCR §3080): State regulations require the district to establish procedures to deal with complaints regarding special education. If you believe that the district is in violation of federal or state law governing the identification or placement of a special education student, or similar issues, you may file a written complaint with the district. State regulations require the district to forward your complaint to the State Superintendent of Public Instruction. Procedures are available from your school principal.

SECTION 504/DISABLED PUPILS (Section 504 of the Rehabilitation Act of 1973): Federal law requires the district to annually notify disabled pupils and their parents of the district's non-discriminatory policy and duty under Section 504 of the Rehabilitation Act.

STATEMENT OF NONDISCRIMINATION (Title VI of the Civil Rights Act of 1964; Title IX of the U.S. Education Amendments of 1972; Americans with Disabilities Act; Section 504 of the Vocational Rehabilitation Act of 1973; EC §200 et seq.): The district does not discriminate on the basis of gender, gender identity, gender expression, sex, race, color, religion, national origin, ethnic group identification, age, genetic information, mental or physical disability, sexual orientation, immigration status, or the perception of one or more of such characteristics. The district's policy of nondiscrimination requires notification in native language if the district's service area contains a community of minority persons with limited English language skills. Notification must state that the district will take steps to assure that the lack of English will not be a barrier to admission and participation in district programs. This policy applies to all students insofar as participation in programs and activities is concerned, with few exceptions such as contact sports. In accordance with federal law, complaints alleging noncompliance with this policy should be directed to the school principal. Appeals may be made to the district superintendent. A copy of the district's nondiscrimination policy is available upon request.

EDUCATIONAL EQUITY REGARDLESS OF IMMIGRATION STATUS, CITIZENSHIP, OR RELIGION (EC §234.7): Children have a right to a free public education, regardless of immigration status, citizenship status, or religious beliefs. When enrolling a child, schools must accept a variety of documents from the student's parent to demonstrate proof of child's age or residency. No information about citizenship/immigration status or Social Security number is required to enroll in school. Parents have the option to provide a school with emergency contact information, including the information of secondary contacts, to identify a trusted adult guardian who can care for a minor student in the event the parent is detained or deported. Parents have the option to complete a Caregiver's Authorization Affidavit or a Petition for Appointment of Temporary Guardian of the Person, which may enable a trusted adult the authority to make educational and medical decisions for a minor student. Students have the right to report a hate crime or file a complaint to the school district if they are discriminated against, harassed, intimidated, or bullied on the basis of actual or perceived nationality, ethnicity, or immigration status. The district will not release information to third parties for immigration-enforcement purposes, except as required by law or court order. The California Attorney General's website provides "know your rights" resources for immigrant students and family members online at <https://oag.ca.gov/immigrant/rights>.

FINGERPRINTING PROGRAM (EC §32390): Districts are authorized to offer fingerprinting programs for children enrolled in kindergarten or newly enrolled in the district. If the district has adopted such a program, you will be notified of procedures, applicable fee and your right to decline your child's participation upon your child's initial enrollment.

CHILDREN IN HOMELESS SITUATIONS (42 USC §11431-11435): Each local district shall appoint a liaison for homeless children who shall ensure the dissemination of public notice of the educational rights of students in homeless situations.

SEX / HIV EDUCATION

INSTRUCTION IN COMPREHENSIVE SEXUAL HEALTH EDUCATION AND HIV PREVENTION (EC §51938): The district shall annually notify parents about instruction in comprehensive sexual health education and HIV prevention education and research on student health behaviors and risks planned for the school year. Written and audiovisual educational materials used in such education are available for inspection. If arrangement for the instruction is made after the beginning of the school year, parents will be notified no fewer than 14 days prior to the commencement of any such instruction if the district elects to provide the instruction by outside

consultants in class or during an assembly. The notice must include the date of instruction, the name of the organization or affiliation of each guest speaker and information stating that the parent has the right to request a copy of the law pertaining to such instruction. Parents have the right to excuse his or her child from all or part of the comprehensive sexual health and HIV prevention education by submitting a written request to the district. Those students whose parents do not submit a written request to excuse them will receive such instruction. The law also authorizes the district, without prior parental consent, to use anonymous, voluntary and confidential research and evaluation tools to measure student's health behaviors and risks, including tests, questionnaires, and surveys containing age appropriate questions in grades 7 to 12 about the student's attitudes concerning or practices relating to sex. The district must notify parents in writing before any such test, questionnaire, or survey is administered and provide them with an opportunity to review the materials. Parents have the right to excuse his or her child from such participation by submitting a written request to the school district.

HEALTH INSTRUCTION/CONFLICTS WITH RELIGIOUS TRAINING AND BELIEFS (EC §51240): Upon written request of a parent, students shall be excused from part of any school instruction in health if it conflicts with the religious training and beliefs of a parent.

SCHOOL ATTENDANCE/ATTENDANCE ALTERNATIVES

California law (EC §48980(g)) requires all school boards to inform each student's parent at the beginning of the school year of the various ways in which they may choose schools for their children to attend other than the ones assigned by school districts. Students who attend schools other than those assigned by the districts are referred to as "transfer students" throughout this notification. There is one process for choosing a school within the district which the parent lives (intradistrict transfer), and potentially three separate processes for selecting schools in other districts (interdistrict transfer). The general requirements and limitations of each process are described as follows:

Choosing a School Within District in Which Parent Lives:

The law (EC §35160.5(b)) requires the school board of each district to establish a policy that allows parents to choose the schools their children will attend, regardless of where the parent lives in the district. The law limits choice within a school district as follows:

- Students who live in the attendance area of a school must be given priority to attend that school over students who do not live in the school's attendance area.
- In cases in which there are more requests to attend a school than there are openings, the selection process must be "random and unbiased," which generally means students must be selected through a lottery process rather than on a first-come, first-served basis. A district cannot use a student's academic or athletic performance as a reason to accept or reject a transfer.
- Each district must decide the number of openings at each school which can be filled by transfer students. Each district also has the authority to keep appropriate racial and ethnic balances among its schools, meaning that a district can deny a transfer request if it would upset this balance or would leave the district out of compliance with a court-ordered or voluntary desegregation program.
- Each district may adopt a school selection policy that takes into consideration special circumstances that might be harmful or dangerous to a particular pupil, whether the sibling of the pupil is already in attendance at the school, and/or whether the pupil's parent is employed at the school.
- If a transfer is denied, a parent does not have an automatic right to appeal the decision. A district may, however, voluntarily decide to put in place a process for parents to appeal a decision.

Choosing a School Outside District in Which Parent Lives:

Parents have three different options for choosing a school outside the district in which they live. The three options are:

Option 1: Districts of Choice (EC §§48300 through 48315): The law allows, but does not require, each school district to become a "district of choice" – that is, a district that accepts transfer students from outside the district under the terms of the referenced Education Code sections. If the school board of a district decides to become a "district of choice" it must determine the number of students it is willing to accept in this category each year and accept all pupils who apply to transfer until the school district is at maximum capacity. The school district of choice shall ensure that pupils admitted under this article are selected through an unbiased process that prohibits consideration of factors such as academic or athletic performance, physical conditions, or proficiency in English. If the district chooses not to become a "district of choice," a parent may not request a transfer under these provisions. Other provisions of the "district of choice" option include:

- Either the district a student would transfer to or the district a student would transfer from may deny a transfer if it will negatively affect the racial and ethnic balance of the district, or a court-ordered or voluntary desegregation plan. A district of choice cannot deny a transfer request on the basis that the costs to provide services exceeds the revenue received, but it may reject a request if doing so would require the creation of a new program. However, the district of choice may not deny the transfer of any special needs student, including an individual with exceptional needs, or an English Learner student even if the cost to educate the student exceeds the revenue received or the creation of a new program is required. The district a student would be leaving may also limit the total number of students transferring out of the district each year to a specified percentage of its total enrollment, depending on the size of the district.
- Communications to parents by a school district of choice shall be factually accurate and shall not target students based upon academic ability, athletic performance, or other personal characteristics.
- The district of choice must post transfer application information on its website, including any applicable forms, the timeline for a transfer, and an explanation of the selection process.
- All communications from a school district of choice regarding transfer opportunities must be available in all languages for which translations are required in the school district of residence under EC §48985.
- No student who currently attends a school or lives within the attendance area of a school can be forced out of that school to make room for a student transferring under these provisions.
- Entrance priority must be given as follows:
 - Siblings of students already attending school in the "district of choice" must be given first priority.
 - Pupils eligible for free or reduced-price meals must be given second priority.
 - Children of military personnel must be given third priority.
- A parent may request transportation assistance within the boundaries of the "district of choice." The district is required to provide transportation only to the extent it already does so.
- A school district in which an active military duty parent of a student resides shall not deny the transfer of that student to a school in any district, if the school district to which the parent of the student applies approves the application for transfer.

Option 2: Other Interdistrict Transfers (EC §46600 et seq.): The law allows two or more districts to enter into an agreement for the transfer of one or more students for a period of up to five years. New agreements may be entered into for additional periods of up to five years each. The agreement must specify the terms and conditions under which transfers are permitted. Districts of residence may not deny a transfer of a student whose parent is active duty military where the district of proposed

enrollment approves the application, or for students who are the victim of an act of bullying unless the requested school is at maximum capacity. The law on interdistrict transfers also provides for the following:

- If either district denies a transfer request, a parent may appeal that decision to the county board of education. There are specified timelines in the law for filing an appeal and for the county board of education to make a decision.

Option 3: Parental Employment in Lieu of Residency Transfers (EC §48204(b)): If at least one parent of a student is physically employed in the boundaries of a school district other than the one in which they live for a minimum of 10 hours during the school week, the student may be considered a resident of the school district in which their parents work. This code section does not require that a school district accept a student requesting a transfer on this basis, but a student may not be rejected on the basis of race, ethnicity, sex, parental income, academic achievement, or any other "arbitrary" consideration. Other provisions of EC §48204(b) include:

- Either the district in which the parent lives or the district in which the parent works may prohibit the student's transfer if it negatively impacts a desegregation plan.
- The district in which the parent works may reject a transfer if it determines that the cost of educating the student would be more than the amount of government funds the district would receive for educating the student.
- There are set limits (based on total enrollment) on the net numbers of students that may transfer out of a district under this law, unless the district approves a greater number of transfers.
- There is no required appeal process for a transfer that is denied. However, the district that declines to admit a student must provide in writing to the parent the specific reasons for denying the transfer.

Open Enrollment Act (EC §48350 et seq.)

Whenever a student is attending a district school on the Open Enrollment List, as identified by the Superintendent of Public Instruction, the student may apply to transfer to another school within or outside of the district, if the school to which they are transferring has a higher Academic Performance Index. Districts with a school on the List must notify the parents at that school on or before the first day of the school year of their option to transfer to another public school. Information regarding the application process and applicable deadlines can be obtained from the district office.

This summary provides an overview of the laws applicable to school attendance for each alternative. Additional information is available upon request.

NOTICE OF ALTERNATIVE SCHOOLS (EC §58501): State law authorizes all school districts to provide for alternative schools. Education Code section 58500 defines an alternative school as a school or separate class group within a school that is operated in a manner designed to:

- (1) Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility, and joy.
- (2) Recognize that the best learning takes place when the student learns because of his/her desire to learn.
- (3) Maintain a learning situation maximizing student self-motivation and encouraging the student in his/her own time to follow his/her own interests. These interests may result in whole or in part from a presentation by his/her teachers of choices of learning projects.
- (4) Maximize the opportunity for teachers, parents and students to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous, permanent process.
- (5) Maximize the opportunity for the students, teachers, and parents to continuously react to the changing world, including but not limited to the community in which the school is located.

In the event any parent, student, or teacher is interested in further information concerning alternative schools, the county superintendent of schools, the administrative office of this district, and the principal's office in each attendance area shall have copies of the law available for your information. This law particularly authorizes interested persons to request that the governing board of the district to establish alternative school programs.

GRADE REDUCTION/LOSS OF ACADEMIC CREDIT (EC §48980(i)): No student shall have his/her grade reduced or lose academic credit for any excused absence pursuant to EC §48205 if missed assignments/tests that can reasonably be provided are satisfactorily completed within a reasonable period of time.

ABSENCES FOR CONFIDENTIAL MEDICAL SERVICES (EC §46010.1): Students in grades 7-12 and their parents are notified that the law permits schools to excuse students for the purpose of obtaining confidential medical services without parental consent. District policy regarding excusing such absences is available upon request.

ABSENCE FOR RELIGIOUS INSTRUCTION (EC §46014): Districts may allow pupils with parent consent to be excused to participate in religious exercises/instruction.

NOTICE OF MINIMUM DAYS AND PUPIL-FREE STAFF DEVELOPMENT DAYS (EC §48980(c)): The district is required to annually notify parents of its schedule(s) of minimum days and student-free staff development days at the beginning of the year or as early as possible, but no later than one month prior to the scheduled minimum or student-free day. (*See attached.*)

MISCELLANEOUS

NON-MANDATORY PROGRAMS FOR PARENTAL/PUPIL PARTICIPATION (EC §49091.18): Schools may not require a student or student's family to submit to or participate in any assessment, analysis, evaluation, or monitoring of the quality or character of student home life, parental screening or testing, nonacademic home-based counseling program, parent training, or prescribed family educational service plan.

SEX EQUITY IN CAREER PLANNING (EC §221.5(d)): Parents shall be notified in advance of career counseling and course selection commencing with course selection in Grade 7, to promote sex equity and allow parents to participate in counseling sessions and decisions.

SEXUAL HARASSMENT POLICY (EC §231.5; 5 CCR §4917): Each district is required to have adopted a written policy on sexual harassment, and shall provide a copy of such policy, as it pertains to students, with the annual notification. (*See attached.*) Districts are also required to display such policies in a prominent location and include it in orientation for employees and students, and provide a copy of such policy to new and continuing students as part of any orientation program held on a quarterly, semester or summer session basis.

DRUG FREE CAMPUS (Alcohol and Other Drug Use Prevention Education): Possession, use or sale of narcotics, alcohol, or other controlled substances is prohibited and strictly enforced at all school activities. Records will be forwarded to local law enforcement, and district sanctions will result from violations.

RIGHT TO REFRAIN FROM HARMFUL USE OF ANIMALS (EC §32255 et seq.): Pupils may choose to refrain from participating in educational projects involving the dissection or otherwise harmful or destructive use of animals in accordance with the procedures set forth in EC § 32255.1,

EVERY STUDENT SUCCEEDS ACT (20 USC §6301 et seq.): Under ESSA, parents have the following rights:

- **Information Regarding Professional Qualifications of Teachers, Paraprofessionals, and Aides:** Upon request, parents have a right to information regarding the professional qualifications of their student's classroom teachers,

paraprofessionals, and aides. This includes whether the teacher meets the state qualifications and licensing criteria for the grades and subjects she/he teaches, whether the teacher is teaching under an emergency permit or other provisional status because of special circumstances, the teacher's college major, whether she/he has any advanced degrees and the subject(s) of those degrees, and whether any instructional aides or paraprofessionals provide services to your child and, if so, their qualifications. The district shall also notify parents if their child has been assigned to or has been taught for 4 or more consecutive weeks by a teacher who does not meet applicable certification or licensure requirements at the grade level and subject area in which the teacher has been assigned.

- **Information Regarding Individual Student Reports on Statewide Assessments:** Upon request, parents have a right to information regarding any State or local policy mandating pupil assessments and the level of achievement of their student on every State and districtwide academic assessment administered to the student.
- **Limited English Proficient Students:** The Act requires prior notice be given to parents of English learners regarding limited English proficiency programs, including the reasons for the identification of the student as an English learner, the need of placement in a language instruction educational program, the student's level of English proficiency, how such level was assessed, the methods of instruction used in the programs available, how the recommended program will meet the student's needs, program performance, parent options to remove a student from a program and/or to decline initial enrollment, and expected rate of transition into classrooms not tailored for English learners.

The information provided above is available upon request from your child's school or the district office. Additional notices that may be required under the Every Student Succeeds Act shall be sent separately.

UNIFORM COMPLAINT PROCEDURES (5 CCR §4622): The district is required to annually notify parents, pupils, employees, district and school advisory committees and other interested parties in writing of its required Uniform Complaint Procedures. (*See attached.*)

SCHOOL BUSES/PASSENGER SAFETY (EC §39831.5): Districts are required to provide safety regulations to all new students and students who have not previously been transported by school bus.

MEGAN'S LAW NOTIFICATION (PENAL CODE §290.4): Parents and members of the public have the right to review information regarding registered sex offenders at the main office of the local law enforcement agency for this school district.

EXCUSED ABSENCES (EC §48205)

- (a) Notwithstanding Section 48200, a pupil shall be excused from school when the absence is:
- (1) Due to the pupil's illness, including an absence for the benefit of the pupil's mental or behavioral health.
 - (2) Due to quarantine under the direction of a county/city health officer.
 - (3) For the purpose of having medical, dental, optometrical, or chiropractic services rendered.
 - (4) For the purpose of attending the funeral services of a member of the pupil's immediate family, so long as the absence is not more than one day if the service is conducted in California and not more than three days if the service is conducted outside California.
 - (5) For the purpose of jury duty in the manner provided for by law.
 - (6) Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent, including absences to care for a sick child for which the school shall not require a note from a doctor.
 - (7) For justifiable personal reasons, including, but not limited to, an appearance in court, attendance at a funeral service, observance of a

holiday or ceremony of his or her religion, attendance at a religious retreat, attendance at an employment conference, or attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization when the pupil's absence is requested in writing by the parent and approved by the principal or a designated representative pursuant to uniform standards established by the governing board of the school district.

(8) For the purpose of serving as a member of a precinct board for an election pursuant to section 12302 of the Elections Code.

(9) For the purpose of spending time with a member of the pupil's immediate family, who is an active duty member of the uniformed services, as defined in section 49701, and has been called to duty for, is on leave from, or has immediately returned from, deployment to a combat zone or combat support position. Absences granted pursuant to this paragraph shall be granted for a period of time to be determined at the discretion of the superintendent of the school district.

(10) For the purpose of attending the pupil's naturalization ceremony to become a United States citizen.

(11) For the purpose of participating in a cultural ceremony or event.

(12)(A) For the purpose of a middle school or high school pupil engaging in a civic or political event, as provided in subparagraph (B), provided that the pupil notifies the school ahead of the absence.

(12)(B)(i) A middle school or high school pupil who is absent pursuant to subparagraph (A) is required to be excused for only one schoolday-long absence per school year.

(12)(B)(ii) A middle school or high school pupil who is absent pursuant to subparagraph (A) may be permitted additional excused absences in the discretion of a school administrator, as described in subdivision (c) of Section 48260.

(13) Authorized at the discretion of a school administrator, as described in subdivision (c) of Section 48260.

(b) A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit therefor. The teacher of the class from which a pupil is absent shall determine which tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.

(c) For purposes of this section, attendance at religious retreats shall not exceed four hours per semester.

(d) Absences pursuant to this section are deemed to be absences in computing average daily attendance and shall not generate state apportionment payments.

(e) For purposes of this section, the following definitions apply:

(1) A "civic or political event" includes, but is not limited to, voting, poll working, strikes, public commenting, candidate speeches, political or civic forums, and town halls.

(2) "Cultural" means relating to the habits, practices, beliefs, and traditions of a certain group of people.

(3) "Immediate family," as used in this section, means the parent or guardian, brother or sister, grandparent, or any other relative living in the household of the pupil.

INVESTING FOR FUTURE EDUCATION (EC §48980(d)):

Parents are advised of the importance of investing for higher education for their children and of considering appropriate investment options, including, but not limited to, United States savings bonds.

COMPLAINTS CONCERNING DEFICIENCIES RELATED TO

INSTRUCTIONAL MATERIALS, ETC. (EC §35186): A Uniform Complaint process is available to help identify and resolve deficiencies related to instructional materials, emergency or urgent facility conditions that pose a threat to the health and safety of pupils or staff, and teacher vacancy or

misassignment. Notice of the complaint process and location at which to obtain a complaint form should be posted in the classrooms.

SCHOOL ACCREDITATION (EC §35178.4): Districts are required to notify each parent of a pupil in a school that has lost its accreditation status and the potential consequences of the school's loss of status, in writing or by posting the information on the school district's or school's Internet Website, or by any combination of these methods.

PUPIL FEES (EC §49010 et seq.): The district is required to establish policies concerning the provision of a free education to pupils. The district is also required to establish policies for filing a complaint of noncompliance under this section using the Uniform Complaint Procedures. Notice of the district's fee policies and complaint process shall be provided to pupils, parents, and employees on an annual basis.

LOCAL CONTROL AND ACCOUNTABILITY PLAN (EC §§52059.5-52077): The district is required to adopt a three-year Local Control and Accountability Plan (LCAP) and to update the LCAP on or before July 1 of each subsequent year. The LCAP is required to identify annual goals, specific actions geared toward implementing those goals, and must measure progress for student subgroups across multiple performance indicators based on eight priorities set by the State. The priorities must be aligned to the district's spending plan. The LCAP must be approved before the annual district budget can be adopted. Once the budget and LCAP are adopted at the local level, the plan will be reviewed by the county superintendent to ensure alignment of projected spending toward goals and services. The following are the State priorities:

1. Providing all students access to fully credentialed teachers, instructional materials that align with state standards, and safe facilities;
2. Implementation of and student access to state academic content and performance standards;
3. Parent involvement and participation and family engagement;
4. Improving student achievement and outcomes along multiple measures;
5. Supporting student engagement;
6. Highlighting school climate and connectedness;
7. Ensuring all students have access to a broad course of study;
8. Measuring other important student outcomes related to required areas of study;
9. Coordinating instruction for expelled students; and
10. Coordinating services for foster children.

The Board of Education is required to establish a parent advisory committee (PAC) and English learner parent advisory committee (ELPAC) to provide advice to the Board of Education and the superintendent regarding the LCAP. (ELPACs are required if enrollment in the school district includes at least 15% English learners and the district enrolls at least 50 pupils who are English learners. Districts are not required to establish a new ELPAC if an English learner parent committee has already been established).

Each district is required to consult with its teachers, principals, administrators, other school personnel, local bargaining units, parents, its special education local plan area administrator(s), and pupils in developing the LCAP. As part of this consultation process, districts must present their proposed plans to the PAC and ELPAC. The advisory committees can review and comment on the proposed plan. Districts must respond in writing to the comments of the PAC and ELPAC. Districts are also required to notify members of the public that they may submit written comments regarding the specific actions and expenditures proposed in the LCAP.

Districts must hold at least two public hearings to discuss and adopt (or update) their LCAPs. The district must first hold at least one hearing to solicit recommendations and comments from the public regarding expenditures

proposed in the plan, and then adopt (or officially update) the LCAP at a subsequent hearing.

Districts are required to post prominently on the homepage of the school district's website the LCAP approved by the Board of Education and any updates, revisions or addenda to the LCAP as well as post or link to the LCAP submitted by any charter school authorized by the district, and establish policies for filing a complaint of noncompliance under EC §52075 using the Uniform Complaint Procedures. Information regarding the requirements for a Local Control and Accountability Plan and the complaint process shall be provided to pupils, parents, and employees on an annual basis.

The Age Discrimination Act (42 USC § 6101 et seq.): The Age Discrimination Act prohibits discrimination in programs or activities receiving federal and/or state financial assistance.

The Boy Scouts of America Equal Access Act (34 CFR § 108.6): The Boy Scouts of America Equal Access Act requires public schools to provide equal access to the use of school property to the Boy Scouts and other designated youth groups.

ACKNOWLEDGEMENT OF PARENT OR GUARDIAN OF ANNUAL RIGHTS NOTIFICATION

Detach, sign, and return this page to your child's school indicating that you have been notified of the specified activities and whether you have a child on continuing medication.

This annual notification is also available in an electronic format and can be provided to you upon request. If the notice is provided in an electronic format, the parent or guardian shall submit to the school this signed acknowledgement of receipt of the notice.

Student's Name: _____

School: _____ Grade: _____

I hereby acknowledge receipt of information regarding my rights, responsibilities, and protections.

Signature of Parent or Guardian: _____ Date: _____

PLEASE COMPLETE THE FOLLOWING IF APPLICABLE:

1. Student is on a continuing medication program as prescribed by a physician: (Please check one) YES _____ NO _____

If YES, you have my permission to contact student's physician:

Physician's Name: _____ Telephone: _____

Medication: _____ Dosage: _____

Medication: _____ Dosage: _____

2. If you do not wish directory information released, please sign where indicated below and ensure receipt of this form by the school office ***within the next 30 days***. Note that this will prohibit the district from providing the student's name and other information to the news media, interested schools, parent-teacher associations, interested employers, and similar parties.

Do NOT release directory information regarding _____ (Pupil's Name) _____ (Date of Birth)

School: _____ Grade: _____

Check if an exception may be made to include student information and photos in the yearbook.

Signature of Parent or Guardian: _____ (Date)

3. By signing below, you give the district **permission to have photographs of your student in the yearbook** and other school related publications.

Student's Name: _____

School: _____ Grade: _____

Signature of Parent or Guardian: _____ Date: _____

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Eureka City Schools
2023-2024
Board Adopted 5/19/22

Month	Mon	Tue	Wed	Thu	Fri	Days Taught	Holidays
	14	15	16	17	{▶18}	180	8/18/23 Elem, MS Teachers' Duty Day
August 21 to September 15 First Month	21 28 [4] 11	22 29 5 12	23 30 6 13	24 31 7 14	25 1 8 15	19	School Starts 8/21/23 Labor Day 9/04/23
September 18 to October 13 Second Month	18 25 2 9	19 26 3 10	20 27 4 11	21 28 5 12	22 29 6 13	19	Staff Dev Day 10/09/23
October 16 to November 10 Third Month	16 23 30 6	17 24 31 7	18 25 1 8	19 26 2 9	{20} 27 3 [10]	18	Staff Dev Day 11/1/23 Veteran's Day Observed 11/10/23
November 13 to December 8 Fourth Month	13 20 27 4	14 21 28 5	15 22 29 6	16 [23] 30 7	17~ (24) 1 8	15	Thanksgiving Break 11/20/23-11/24/23
December 11 to January 5 Fifth Month	11 18 [25] [1]	12 19 (26) 2	13 20 27 3	14 21 28 4	15 22 29 5	9	Winter Break 12/22/23-1/05/24
January 8 to February 2 Sixth Month	8 [15] 22 29	9 16 23 30	10 17 24 31	11 18 25 1	12 {19} 26 2	19	Martin Luther King Jr. Day 1/15/24
February 5 to March 1 Seventh Month	5 12 [19] 26	6 13 (20) 27	7 14 21 28	8 15 22 29	9 16 23 1	15	Presidents' Week 2/19/24-2/23/24
March 4 to March 29 Eighth Month	4 11 18 25	5 12 19 26	6 13 20 27	7 14 21 28	8~ 15 22 {29}	19	Staff Dev Day 03/15/2024
April 1 to April 26 Ninth Month	1 8 15 22	2 9 16 23	3 10 17 24	4 11 18 25	5 12 19 26	15	Spring Break 4/15/24-4/19/24
April 29 to May 24 Tenth Month	29 6 13 20	30 7 14 21	1 8 15 22	2 9 16 23	3 10 17 24	19	No School, No Teacher Duty
May 27 to June 13 Eleventh Month	[27] 3 10 17	28 4 11 18	29 5 12 [19]	30 6 {13}~ 20	31 7 [▶14] 21	13	Memorial Day 5/27/24 Last Day of Instruction 6/13/24 6/14/24 EHS Teachers' Duty Day 6/19/24 Juneteenth

	Trimester	Quarter / Semester
	Elementary School	Middle School / High School
- End of Trimester	~1st Tri 61 Days	} 1st Qtr 43 Days
) End of Quarter	8/21/23 - 11/17/23	8/21/23 - 10/20/23
[] Legal Holiday	~2nd Tri 58 Days	} 2nd Qtr 46 Days
() Local Holiday	11/27/23 - 3/8/24	10/23/23 - 1/19/24
{▶} Possible Teacher Duty Day	~3rd Tri 61 Days	} 3rd Qtr 44 Days
■ No School	3/11/24 - 6/13/24	1/22/24 - 3/29/24
■ No School-Teacher Duty	180 Days	} 4th Qtr 47 Days
■ No School-No Teacher Duty		4/01/24 - 6/13/24
		180 Days

*Note: Duty day for elementary, middle school, and Zoe Barnum teachers only 8/18/23. Duty day for Eureka High School teachers only 6/14/24. All teachers work six non-instruction duty days.

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**CALIFORNIA DEPARTMENT
OF EDUCATION**

TONY THURMOND
STATE SUPERINTENDENT OF
PUBLIC INSTRUCTION

1430 N STREET, SACRAMENTO, CA 95814-5901 • 916-319-0800 • WWW.CDE.CA.GOV

June 28, 2023

Dear County and District Superintendents, Charter School Administrators, and School Principals:

School Safety Legislation: Effective July 1, 2023

There is an urgent need to ensure parent and guardian responsibility for the safe storage of firearms and prevention of access to firearms. It is also critically important for all schools, districts, and county offices of education to engage multidisciplinary behavioral threat assessment teams to assist in identifying student behavior that could lead to homicidal incidents, to intervene swiftly and effectively to prevent such disasters, and to address identified mental health needs of students.

Two bills were legislated in response to the alarming increase in school shootings in California and throughout the United States, some of which are committed by children who have access to firearms and whose actions have led to injuries and deaths that could have been prevented.

This communication provides an overview of the new laws and a link to model content for parent and guardian notification of California laws regarding safe storage of firearms and prevention of child access to weapons.

The California Legislature (Assembly Bill 452, Section 1, 2023) has found and declared:

- Guns are the third leading cause of death of children in America. Every day, eight children and teens are shot in instances of family fire, which is a shooting involving an improperly stored or misused gun found in the home resulting in injury or death.
- Data show that 75 percent of school shootings are facilitated by children having access to unsecured or unsupervised firearms at home. Eighty-seven percent of children know where their parents' firearms are stored, and 60 percent report that they have handled them.
- Over 80 percent of teens who have died by suicide used a firearm that belonged to someone in their home.

June 28, 2023

Page 2

Assembly Bill 452—Pupil Safety: Parental Notification, Firearm Safety Laws

Section 48986 has been added to the California *Education Code (EC)* and requires that beginning on July 1, 2023, **all kindergarten through grade twelve school districts, county offices of education, and charter schools** shall annually inform parents and guardians of California's child access prevention laws and laws relating to the safe storage of firearms at the beginning of the first semester or quarter of the regular school term. You will find Assembly Bill 452 on the California Legislative Information web page at https://leginfo.legislature.ca.gov/faces/billTextClient.xhtml?bill_id=202120220AB452.

Senate Bill 906—School Safety: Homicide Threats

Sections 49390 through 49395 have been added to the *EC*. This bill seeks to address homicidal threats in middle and high schools and applies only to local educational agencies that serve pupils in any grades from six through twelve as part of a middle school or high school. Local educational agencies serving these pupils must include information about child access prevention laws and laws relating to the safe storage of firearms in the annual notifications to parents/guardians at the beginning of the first semester or quarter of the regular school term. The law states that school officials are required to report homicidal threats or perceived threats, as defined, to law enforcement, who must conduct an immediate investigation and threat assessment, as defined. You will find Senate Bill 906 on the California Legislative Information web page at https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220SB906.

Parent/guardian annual notification that satisfies the model content requirement of Assembly Bill 452 and Senate Bill 906 is available in English and Spanish on the CDE Violence Prevention web page at <https://www.cde.ca.gov/ls/ss/vp/>.

It is our collective responsibility to ensure that students, staff, families, and communities are as prepared and safe as possible. Thank you for your attention and commitment to school safety.

If you have any questions, please contact the CDE School Health and Safety Office at SHSO@cde.ca.gov.

Sincerely,



Tony Thurmond
State Superintendent of Public Instruction

TT:nz

Policy 4219.21: Professional Standards

Status: ADOPTED

Original Adopted Date: 06/07/2018 | **Last Reviewed Date:** 06/07/2018

The Board of Education expects district employees to maintain the highest ethical standards, behave professionally, follow district policies and regulations, abide by state and federal laws, and exercise good judgment when interacting with students and other members of the school community. Employees shall engage in conduct that enhances the integrity of the district, advances the goals of the district's educational programs, and contributes to a positive school climate.

The Board encourages district employees to accept as guiding principles the professional standards and codes of ethics adopted by educational or professional associations to which they may belong.

Each employee is expected to acquire the knowledge and skills necessary to fulfill his/her responsibilities and to contribute to the learning and achievement of district students.

Inappropriate Conduct

Inappropriate employee conduct includes, but is not limited to:

1. Engaging in any conduct that endangers students, staff, or others, including, but not limited to, physical violence, threats of violence, or possession of a firearm or other weapon
2. Engaging in harassing or discriminatory behavior towards students, parents/guardians, staff, or community members, or failing or refusing to intervene when an act of discrimination, harassment, intimidation, or bullying against a student is observed
3. Physically abusing, sexually abusing, neglecting, or otherwise willfully harming or injuring a child
4. Engaging in inappropriate socialization or fraternization with a student or soliciting, encouraging, or maintaining an inappropriate written, verbal, or physical relationship with a student
5. Possessing or viewing any pornography on school grounds, or possessing or viewing child pornography or other imagery portraying children in a sexualized manner at any time
6. Using profane, obscene, or abusive language against students, parents/guardians, staff, or community members
7. Willfully disrupting district or school operations by loud or unreasonable noise or other action
8. Using tobacco, alcohol, or an illegal or unauthorized substance, or possessing or distributing any controlled substance, while in the workplace, on district property, or at a school-sponsored activity
9. Being dishonest with students, parents/guardians, staff, or members of the public, including, but not limited to, falsifying information in employment records or other school records
10. Divulging confidential information about students, district employees, or district operations to persons or entities not authorized to receive the information
11. Using district equipment or other district resources for the employee's own commercial purposes or for political activities
12. Using district equipment or communications devices for personal purposes while on duty, except in an emergency, during scheduled work breaks, or for personal necessity

Employees shall be notified that computer files and all electronic communications, including, but not limited to, email and voice mail, are not private. To ensure proper use, the Superintendent or designee may monitor employee usage of district technological resources at any time without the employee's consent.

13. Causing damage to or engaging in theft of property belonging to students, staff, or the district
14. Wearing inappropriate attire

Reports of Misconduct

An employee who observes or has evidence of another employee's inappropriate conduct shall immediately report such conduct to the principal or Superintendent or designee. An employee who has knowledge of or suspects child abuse or neglect shall file a report pursuant to the district's child abuse reporting procedures as detailed in AR 5141.4 - Child Abuse Prevention and Reporting.

Any reports of employee misconduct shall be promptly investigated. Any employee who is found to have engaged in inappropriate conduct in violation of law or Board policy shall be subject to disciplinary action and, in the case of a certificated employee, may be subject to a report to the Commission on Teacher Credentialing. The Superintendent or designee shall notify local law enforcement as appropriate.

An employee who has knowledge of but fails to report inappropriate employee conduct may also be subject to discipline.

The district prohibits retaliation against anyone who files a complaint against an employee or reports an employee's inappropriate conduct. Any employee who retaliates against any such complainant, reporter, or other participant in the district's complaint process shall be subject to discipline.

Notifications

The section(s) of the district's employee code of conduct addressing interactions with students shall be provided to parents/guardians at the beginning of each school year and shall be posted on school and/or district web sites. (Education Code 44050)

Policy 5145.3: Nondiscrimination/Harassment

Status: ADOPTED

Original Adopted Date: 10/22/2018 | **Last Revised Date:** 08/27/2020 | **Last Reviewed Date:** 08/27/2020

This policy shall apply to all acts constituting unlawful discrimination or harassment related to school activity or to school attendance occurring within a district school, and to acts which occur off campus or outside of school-related or school-sponsored activities but which may have an impact or create a hostile environment at school.

The Governing Board desires to provide a safe school environment that allows all students equal access to and opportunities in the district's academic, extracurricular, and other educational support programs, services, and activities. The Board prohibits, at any district school or school activity, unlawful discrimination, including discriminatory harassment, intimidation, and bullying, targeted at any student by anyone, based on the student's actual or perceived race, color, ancestry, nationality, national origin, immigration status, ethnic group identification, ethnicity, age, religion, marital status, pregnancy, parental status, physical or mental disability, medical condition, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or association with a person or group with one or more of these actual or perceived characteristics.

Unlawful discrimination, including discriminatory harassment, intimidation, or bullying, may result from physical, verbal, nonverbal, or written conduct based on any of the categories listed above. Unlawful discrimination also occurs when prohibited conduct is so severe, persistent, or pervasive that it affects a student's ability to participate in or benefit from an educational program or activity; creates an intimidating, threatening, hostile, or offensive educational environment; has the effect of substantially or unreasonably interfering with a student's academic performance; or otherwise adversely affects a student's educational opportunities.

Unlawful discrimination also includes disparate treatment of students based on one of the categories above with respect to the provision of opportunities to participate in school programs or activities or the provision or receipt of educational benefits or services.

The Board also prohibits any form of retaliation against any individual who reports or participates in the reporting of unlawful discrimination, files or participates in the filing of a complaint, or investigates or participates in the investigation of a complaint or report alleging unlawful discrimination. Retaliation complaints shall be investigated and resolved in the same manner as a discrimination complaint.

The Superintendent or designee shall facilitate students' access to the educational program by publicizing the district's nondiscrimination policy and related complaint procedures to students, parents/guardians, and employees. In addition, the Superintendent or designee shall post the district's policies prohibiting discrimination, harassment, intimidation, and bullying and other required information on the district's web site in a manner that is easily accessible to parents/guardians and students, in accordance with law and the accompanying administrative regulation.

The Superintendent or designee shall provide training and/or information on the scope and use of the policy and complaint procedures and take other measures designed to increase the school community's understanding of the requirements of law related to discrimination. The Superintendent or designee shall regularly review the implementation of the district's nondiscrimination policies and practices and, as necessary, shall take action to remove any identified barrier to student access to or participation in the district's educational program. The Superintendent or designee shall report the findings and recommendations to the Board after each review.

Regardless of whether a complainant complies with the writing, timeline, and/or other formal filing requirements, all complaints alleging unlawful discrimination, including discriminatory harassment, intimidation, or bullying, shall be investigated and prompt action taken to stop the discrimination, prevent recurrence, and address any continuing effect on students.

Students who engage in unlawful discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, in violation of law, Board policy, or administrative regulation shall be subject to appropriate consequence or discipline, which may include suspension or expulsion when the behavior is severe or pervasive as defined in Education Code 48900.4. Any employee who permits or engages in prohibited discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, shall be subject to disciplinary action, up to and including dismissal.

Record-Keeping

The Superintendent or designee shall maintain a record of all reported cases of unlawful discrimination, including discriminatory harassment, intimidation, or bullying, to enable the district to monitor, address, and prevent repetitive prohibited behavior in district schools.

Policy 5145.7: Sexual Harassment

Status: ADOPTED

Original Adopted Date: 03/09/2017 | **Last Revised Date:** 02/25/2021 | **Last Reviewed Date:** 02/25/2021

The Governing Board is committed to maintaining a safe school environment that is free from harassment and discrimination. The Board prohibits, at school or at school-sponsored or school-related activities, sexual harassment targeted at any student by anyone. The Board also prohibits retaliatory behavior or action against any person who reports, files a complaint or testifies about, or otherwise supports a complainant in alleging sexual harassment.

The district strongly encourages students who feel that they are being or have been sexually harassed on school grounds or at a school-sponsored or school-related activity by another student or an adult, or who have experienced off-campus sexual harassment that has a continuing effect on campus, to immediately contact their teacher, the principal, the district's Title IX Coordinator, or any other available school employee. Any employee who receives a report or observes an incident of sexual harassment shall notify the Title IX Coordinator.

Once notified, the Title IX Coordinator shall ensure the complaint or allegation is addressed through AR 5145.71 - Title IX Sexual Harassment Complaint Procedures or BP/AR 1312.3 - Uniform Complaint Procedures, as applicable. Because a complaint or allegation that is dismissed or denied under the Title IX complaint procedure may still be subject to consideration under state law, the Title IX Coordinator shall ensure that any implementation of AR 5145.71 concurrently meets the requirements of BP/AR 1312.3.

The Title IX Coordinator shall offer supportive measures to the complainant and respondent, as deemed appropriate under the circumstances.

The Superintendent or designee shall inform students and parents/guardians of the district's sexual harassment policy by disseminating it through parent/guardian notifications, publishing it on the district's web site, and including it in student and staff handbooks. All district staff shall be trained regarding the policy.

Instruction/Information

The Superintendent or designee shall ensure that all district students receive age-appropriate information on sexual harassment. Such instruction and information shall include:

1. What acts and behavior constitute sexual harassment, including the fact that sexual harassment could occur between people of the same sex and could involve sexual violence
2. A clear message that students do not have to endure sexual harassment under any circumstance
3. Encouragement to report observed incidents of sexual harassment even when the alleged victim of the harassment has not complained
4. A clear message that student safety is the district's primary concern, and that any separate rule violation involving an alleged victim or any other person reporting a sexual harassment incident will be addressed separately and will not affect the manner in which the sexual harassment complaint will be received, investigated, or resolved
5. A clear message that, regardless of a complainant's noncompliance with the writing, timeline, or other formal filing requirements, every sexual harassment allegation that involves a student, whether as the complainant, respondent, or victim of the harassment, shall be investigated and action shall be taken to respond to harassment, prevent recurrence, and address any continuing effect on students
6. Information about the district's procedures for investigating complaints and the person(s) to whom a report of sexual harassment should be made
7. Information about the rights of students and parents/guardians to file a civil or criminal complaint, as applicable, including the right to file a civil or criminal complaint while the district investigation of a sexual harassment complaint continues
8. A clear message that, when needed, the district will implement supportive measures to ensure a safe school environment for a student who is the complainant or victim of sexual harassment and/or other students during an investigation

Disciplinary Actions

Upon completion of an investigation of a sexual harassment complaint, any student found to have engaged in sexual harassment or sexual violence in violation of this policy shall be subject to disciplinary action. For students in grades 4-12, disciplinary action may include suspension and/or expulsion, provided that, in imposing such discipline, the entire circumstances of the incident(s) shall be taken into account.

Upon investigation of a sexual harassment complaint, any employee found to have engaged in sexual harassment or sexual violence toward any student shall be subject to disciplinary action, up to and including dismissal, in accordance with law and the applicable collective bargaining agreement.

Record-Keeping

In accordance with law and district policies and regulations, the Superintendent or designee shall maintain a record of all reported cases of sexual harassment to enable the district to monitor, address, and prevent repetitive harassing behavior in district schools.

EUREKA CITY SCHOOLS EMERGENCY INFORMATION – 2023-2024

NAME: _____
Last
First
Middle
BIRTHDATE

SCHOOL: _____ **GRADE:** _____ **SEX:** ___ Male ___ Female ___ Nonbinary

 Student lives with _____
NAME (Mother/Guardian/Parent 1)
Mother's Place of Employment
Work Phone

ADDRESS (Mother/Guardian/Parent 1)
CITY
ZIP
PHONE
E-MAIL

 Student lives with _____
NAME (Father/Guardian/Parent 2)
Father's Place of Employment
Work Phone

ADDRESS (Father/Guardian/Parent 2)
CITY
ZIP
PHONE
E-MAIL

If you cannot be reached in an emergency, list three people with phone numbers, other than the persons listed above, for the school to contact to release your child (for example, relative, neighbor, minister, etc.).

1. _____
Name
Relationship to Student
Address
Phone
2. _____
Name
Relationship to Student
Address
Phone
3. _____
Name
Relationship to Student
Address
Phone

<i>Doctor:</i>	<i>Hospital of Choice:</i>
<i>Health Insurance Plan:</i>	<i>Group # / Name:</i>
<i>My child is allergic to the following medications:</i>	
<i>Medications used:</i>	

AUTHORIZATION FOR EMERGENCY MEDICAL TREATMENT

The undersigned, legal custodian of _____, a minor, hereby authorizes the principal or designee, into whose care the aforementioned minor pupil has been entrusted, to transport and consent to any x-ray, examination, anesthetic, medical or surgical diagnosis, treatment, and/or hospital care to be rendered to said minor upon the advice of any licensed physician and/or dentist.

It is understood that this authorization is given in advance of any required diagnosis, treatment, or hospital care and provides authority and power to the aforementioned agent(s) to give specific consent to any and all such diagnosis, treatment, or hospital care which a licensed physician or dentist may deem necessary.

This authorization shall remain effective for the full school year unless revoked in writing and delivered to said agents(s). I understand that Eureka City Schools, its officers and its employees assume no liability of any nature in relation to the transportation or treatment of the said minor. I further understand that all costs of paramedic transportation, hospitalization, and any examination, X-ray, or treatment provided in relation to this authorization shall be borne by the undersigned.

I understand that Eureka City Schools does not provide medical or accident insurance for students for school related injuries.

Signature of Parent or Guardian

Date

INFORMACIÓN DE EMERGENCIA 2023-2024 ESCUELAS DE CIUDAD DE EUREKA

NOMBRE: _____
Apellido
Nombre de pila
Segundo nombre
FEC. De NAC

ESCUELA: _____ **GRADO:** _____ **SEXO:** ___ Masculino ___ Hembra ___ No binario

_____ *el alumino vive con* _____
NOMBRE (Madre/Tutor/Padre 1) **Lugar de empleo** **Tel. del trabajo**

_____ **DOMICILIO (Madre/Tutor/Padre 1)** **CIUDAD** **CP** **TELÉFONO** **Correo electrónico**

_____ *el alumino vive con* _____
NOMBRE (Padre/Tutor/Padre 2) **Lugar de empleo** **Tel. del trabajo**

_____ **DOMICILIO (Padre/Tutor/Padre 2)** **CIUDAD** **CP** **TELÉFONO** **Correo electrónico**

Si no se le puede ubicar en caso de una emergencia, incluya a tres personas con números de teléfono aparte de los suyos para que la escuela se comunice con ellos para autorizar la salida de su hijo (por ejemplo, pariente, vecino/a, ministro, ect.)

1. _____
Nombre
Parentesco con el alumno
Domicilio
Teléfono
2. _____
Nombre
Parentesco con el alumno
Domicilio
Teléfono
3. _____
Nombre
Parentesco con el alumno
Domicilio
Teléfono

<i>Doctor:</i>	<i>Hospital elegido:</i>
<i>Plan de seguro médico:</i>	<i># / Nombre de Grupo:</i>
<i>Mi hijo es alérgico a los siguientes medicamentos:</i>	
<i>Medicamentos usados:</i>	

AUTORIZACIÓN PARA TRATAMIENTO MÉDICO DE EMERGENCIA

El firmante, tutor legal de _____, un menor, por la siguiente autoriza que el directo o su representante, bajo cuyo cuidado ha quedado el alumno menor mencionado anteriormente, trasladen y autoricen cualquier rayos X, examen, anestesia, diagnóstico médico o quirúrgico, tratamiento y/o cuidado hospitalario brindado a dicho menor bajo la recomendación de cualquier médico y/o dentista autorizado.

Se entiende que esta autorización se otorga con antelación a cualquier diagnóstico, tratamiento o cuidado hospitalario necesario y otorga poder y autoridad al/a los agente(s) anteriormente mencionado(s) para autorizar todos y cada uno de los diagnósticos, tratamientos o cuidados hospitalarios los cuales un médico o dentista autorizado pudiera considerar necesarios.

Esta autorización permanecerá en vigor durante la totalidad del ciclo escolar a menos que sea revocada por escrito y entregada a dicho(s) agente(s). Acepto que el Distrito de las Escuelas de la Ciudad de Eureka, sus funcionarios y empleados no asumen ningún tipo de responsabilidad en relación con el traslado o tratamiento de dicho menor. Además entiendo que todos los costos del traslado por paramédicos, hospitalización y cualquier examen, rayos X o tratamiento brindado en relación con esta autorización correrán a cargo del firmante.

Entiendo que el Distrito de las Escuelas de la Ciudad de Eureka no brinda seguro médico o contra accidentes para los alumnos por lesiones escolares.

Firma del Padre o Tutor

Fecha