



Eureka City Schools

STUDENT TECHNOLOGY USE POLICY

Eureka City Schools ("District" or "ECS") is pleased to offer students access to District computers, communication systems, the Internet, and an array of technology resources to promote educational excellence and innovation (collectively, "Technology"). Please read this policy below carefully to be instructed in proper behavior and use of Technology at ECS.

Access to District technology resources is subject to District Board Policies and Administrative Regulations and subject to all applicable local, state, and federal laws, as amended, including but not limited to Children's Online Privacy Protection Act (COPPA), Family Educational Rights and Privacy Act (FERPA), and Child Internet Protection Act (CIPA).

The Internet does include some material that is not appropriate for students. Efforts are taken to protect students from inappropriate materials, but it is impossible to completely protect students from material that is not consistent with ECS goals and Board policies. Students should have no expectation of privacy regarding their use of District property, network, files, and/or Internet access, including email.

Students will use Technology within an educational activity, such as completing class assignments, performing research, developing projects, and disseminating information. ECS provides all students K-12 with the Technology necessary to access the curriculum for their learning and does not support a BYOD (Bring Your Own Device) program. Exceptions to this are rare, and can only be made on a case-by-case basis. The use of Technology is a privilege and should be used responsibly. If not used responsibly, access may be modified or partially revoked. Students will agree to the following:

1. **Personal Responsibility.** Students will accept personal responsibility for reporting any misuse of Technology to a teacher or administrator. Misuse may come in many forms, but it is commonly viewed as any transmission(s) sent or received that indicate or suggest inappropriate content, unethical or illegal solicitation, racism, sexism or inappropriate language, and other issues described below.
2. **Acceptable Use.** The use of Technology must be in support of education and research and must be consistent with the educational goals and objectives of ECS. Each student is personally responsible for his or her Technology use.
 - 2.1 **Limited personal use** – Students may use Technology for limited personal projects as permitted by a teacher, but may not use ECS Technology for:
 - 2.1.1 Unlawful activities
 - 2.1.2 Commercial purposes or personal financial gain
 - 2.1.3 Inappropriate sexual or other offensive content
 - 2.1.4 Threatening another person (Seth's Law)
 - 2.1.5 Misrepresentation of California public schools, staff, or students. Apps, sites, email, and groups are not public forums; they are extensions of classroom spaces where student free speech rights may be limited.
3. **Safety.** Students agree not to meet in person with someone they have met online without their guardians' approval and participation. Students should never share personal information, including phone number, address, social security number, birthday, or financial information, over the internet without adult permission.

4. **Security.** Security on any computer system is a high priority. A student shall immediately notify a teacher or administrator of any security problem. Never demonstrate the problem to other users. Students are responsible for the use of their individual accounts and should take all reasonable precautions to prevent others from being able to use their accounts. Students should not attempt to open files or follow links from unknown or untrusted origin and should only communicate with other people as allowed by district policy or a teacher.
5. **Internet Applications.** Websites as well as Internet applications, often referred to as “apps,” collect different amounts of information. When a user agrees to the terms of service of a website or app, they are entering into an agreement with that company as a representative of the district. To protect staff and student information, students may neither use Technology to download any apps nor create accounts with any application that connects to the Internet without District approval. School districts are authorized to provide consent on behalf of parents and may approve a student’s use of an educational program, unless prohibited for use by students under age 13. Local Education Agency (LEA) may only consent on the parent’s behalf if the personal information collected is used strictly for educational purposes and not for any commercial purpose. The student data privacy webpage contains a list of all of the websites, apps, and web tools for which our District has provided consent on a student’s behalf. Go to www.eurekacityschools.org to access detailed information about the District’s educational program approval process.
6. **Vandalism.** Students are prohibited from committing any act of Vandalism, also known as “hacking”, using ECS Technology. Vandalism is defined as any malicious attempt to harm or destroy data of another user, or that of agencies or networks that are connected to the system. This includes, but is not limited to, the uploading or creation of computer viruses, disrupting or limiting access to network resources, or using the network to make unauthorized entry to any other machine accessible via the network. Any violation may result in the loss of a student’s network privileges, disciplinary action, and/or legal referral.
7. **Enforcement.** Access to ECS Technology is considered a privilege provided at the discretion of the District. The District maintains the right to immediately withdraw the access and use of any of the Technology when there is reason to believe that violations of law or District policies have occurred. In such cases, the alleged violation will be referred to the Principal or designee for further investigation, suspension, or termination of use of Technology. Misuse may result in the restriction or cancellation of the account. Misuse may also lead to disciplinary and/or legal action for students, including suspension, expulsion, or criminal prosecution by government authorities. The District’s disciplinary response to specific issues related to each violation shall be in accordance with Board policy and District/school site procedures.
8. **Student artwork/writing/photo/video.** Student work may be considered for publication. This may include publication on the Internet as part of the District’s web page or other media during this school year. No student’s full name, home address, telephone number, or email will be published on District web pages. Group student photos can be published showing students working on projects and other activities or at school events, but students will not be identified by name. (cf. 5125.1 - Release of Directory Information)
9. **Student devices.** Students shall be provided technology devices as appropriate for education use (an individual "Device" or collectively, "Devices"). By signing below, each student shall acknowledge that this Device and all of its component parts are the property of Eureka City Schools. Students will take particular care of the Device provided to them while it is in their possession, contacting the school of attendance for any damage or theft. Devices are only loaned to students currently enrolled in the District. *The Devices are for educational use only by the ECS student to whom the unit is issued*, and must be immediately returned to the school of attendance upon disenrollment from the school, or at the request of the school. Devices may not be transferred from one student or sibling to the other. No alterations may be made to the Devices or the operating system for any reason; i.e., student may not delete any programs and/or software currently installed or make any cosmetic changes. Acceptable use of the Device must follow the regulations listed in this student Technology Use Policy and other applicable Board policies. The Device shall have an approximate value as listed in the Device Technical Description on the signature page. **Any lost or stolen Device(s) or components of Device(s) must be paid for by the student’s family, up to the approximate value. Alternatively, low cost insurance options will be available for purchase at the start of each school year.**

REQUIRED SIGNATURES

STUDENT

I have received and read the rules and consequences of this Technology Use Policy. If I feel uncomfortable with any information I encounter while using District Technology, I will immediately tell the teacher or the adult who is in charge. I understand that any violation(s) of the above provisions may result in disciplinary action, the revoking of my user account, and appropriate legal action.

Student Name (please print): _____

Signature _____ *Date* _____

(Parents/Guardians: if your child is in TK-5, you may read this policy to your child and sign your name. Note that all students must have this signed document on file in order to utilize any District technology and prior to receiving take home devices)

DEVICE TECHNICAL DESCRIPTION

Students in grades 6-12 each receive the following (TK-5 students will utilize Chromebooks in class):

- Chromebook (11.6" Display, Battery life 7 to 9 hours (depending on usage), 3.2 lbs)
- Power supply

Estimated maximum value: \$350 **Includes cost of the device, accessories, software licenses, and setup services*

OPTIONAL CHROMEBOOK INSURANCE (for Students in Grades 6-12)

Students in grades 6-12 shall be issued take home Chromebooks. As an alternative to paying out-of-pocket for damaged, lost, or stolen Chromebooks – please indicate if you would like to enroll in Comprehensive Chromebook Insurance coverage at the cost of \$30 per student.

- Yes, I would like to enroll in Chromebook insurance for the 2023-2024 School year.
Please make checks payable to your child's school and include the name of your child in the note section.
- No, I do not wish to pay for optional Chromebook insurance. If my child's device is damaged, lost or stolen, I will pay for the damages, up to the maximum value – if applicable.

PARENT OR GUARDIAN SIGNATURE

Students under the age of 18 must also have the signature of a parent or guardian who has read this policy. As the parent or guardian of this student, I have received and read this Technology Use Policy with my child and I have selected my preferred insurance option (if applicable).

Parent/Guardian Name (please print): _____

Signature _____ *Date* _____

(This information is also available in the Student and Parent Handbook.)