



**Eureka City  
Schools**

**Gary Storts, Assistant Superintendent**  
**Educational Services**

2100 J Street | Eureka, CA 95501

May 1, 2023

Dear Eureka City Schools Parents:

We are pleased to announce the open registration period for Eureka City Schools' 2023-2024 After School Programs. The programs will begin on the first day of school, August 22.

Students entering grades TK-8 are invited to apply. Our After School Programs are available to students at Alice Birney, Grant, Lafayette and Washington Elementary Schools, as well as at Zane and Winship Middle Schools. In order to receive first consideration for enrollment, please submit your application any time between May 2 through June 1, 2023. Applications received after June 1 will automatically be placed on a waiting list.

The Eureka City Schools After School Programs are funded by a grant from the California Department of Education as part of the After School Education and Safety (ASES) program. This grant provides funding for students at each elementary school and the middle Schools. Due to this limited funding, far more eligible students usually apply for the program than will be accepted.

Priority for enrollment in the program is based on the following factors: foster and homeless youth status, student academic need, family financial need, and parent work schedules. An effort is made to keep siblings in the same household enrolled together. **Currently enrolled students must reapply each year.**

Please consider the following information in deciding if the ASES After School Program is the right fit for your child.

1. The ASES grant requires full time attendance in the after school program. Students are expected to attend the full program, each day. Allowances are made for occasional early release due to appointments, participation in sports, or transportation issues. Absences are excused for illness or appointments. Students with multiple absences or frequent early release, resulting in fewer hours than **ECS policy\*** (ECS regulation 5148.2,) will be dropped from the program and their space will be given to a student on the waiting list.

2. The After School Program provides a healthy meal through the Supper Program, homework support, physical education and a variety of enrichment activities each day. There are developmentally appropriate activities at each grade level. Please carefully consider whether your child's temperament is suited for this multi-age, active, extended-day program.

If you are interested in applying for the After School Program, please fill out the attached application and return it to your school site. You can also mail your application to: Eureka City Schools, Attn: ASES program, 2100 "J" Street, Eureka, CA 95501.

You will receive notification of whether or not your child is enrolled in the program in late June. If you have any questions, please contact the ASES Program Coordinator at your child's school.

Sincerely,



Gary Storts  
Assistant Superintendent  
Educational Services

**After School Program Coordinator Contact List:**

<b><u>School</u></b>	<b><u>Coordinator</u></b>	<b><u>Phone</u></b>
Alice Birney	Tina Toomata	441-3311
Grant	Sal Souza	441-3387
Lafayette	Catrina Scheffler	845-2209
Washington	Felise Lalica	444-2236
Zane	Nicki Spelick	444-2237
Winship	June Bricco	441-2487 ext 1181

**\*ECS Attendance/Early Release Policy**

***Each student admitted into a district program shall be expected to attend the full number of hours that the program is in operation every day that the student participates. When necessary, a student's parent/guardian may request, in writing, that the Superintendent or designee approve the reasonable early daily release from the after- school program. The Superintendent or designee shall not approve such a request if the student would be attending less than one-half of the daily program hours.***

Eureka City Schools  
**ASES – After School Education and Safety Program**  
APPLICATION FORM 2023-2024  
School Next Year: \_\_\_\_\_

**DUE BY June 1, 2023**  
Please return to your child's school

***This application does not guarantee acceptance.***

Priority for enrollment in the program is based on the following factors: foster youth status, student academic need, family financial need, and parent work schedules. An effort is made to keep siblings in the same household enrolled together. Currently enrolled students must reapply. Those not accepted will be put on a waiting list.

***Use a Separate form for each child***

**Student** Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Birth Date \_\_\_\_\_ Male/Female \_\_\_\_\_  
Current Grade \_\_\_\_\_ Siblings \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_  
Parent/Guardian Name (child lives with) \_\_\_\_\_ email \_\_\_\_\_  
Is this child:  A homeless youth?  A foster child?  
Home Phone \_\_\_\_\_ Cell phone \_\_\_\_\_ Other phone \_\_\_\_\_  
Father's employer/school \_\_\_\_\_ Phone \_\_\_\_\_ Days and hours \_\_\_\_\_  
Mother's employer/school \_\_\_\_\_ Phone \_\_\_\_\_ Days and hours \_\_\_\_\_  
*Does your child live with another parent part of the time? We need information about each parent.*  
Which days with you? \_\_\_\_\_ With other parent? \_\_\_\_\_  
Other parent name \_\_\_\_\_ Address \_\_\_\_\_  
Employer \_\_\_\_\_ Home phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell/other phone \_\_\_\_\_

**Why** is enrollment in the after school program important for your child? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Transportation:** How will your child get home? \_\_\_\_\_ will walk \_\_\_\_\_ will be picked up  
*Only these people are authorized to pick up my student (include any family members, friends, or older siblings):*  
Name \_\_\_\_\_ Phone \_\_\_\_\_ Cell \_\_\_\_\_  
Name \_\_\_\_\_ Phone \_\_\_\_\_ Cell \_\_\_\_\_  
Name \_\_\_\_\_ Phone \_\_\_\_\_ Cell \_\_\_\_\_  
**We will not release your child to anyone else without your permission. Photo ID is required to pick up your child.**

**The school has my permission to use** (please initial your answer):  
**Film/Photos** - photographs or film of my child in after school projects. **Yes** \_\_\_\_\_ **No** \_\_\_\_\_  
**Data** – attendance and test data about my child for evaluation purposes. **Yes** \_\_\_\_\_ **No** \_\_\_\_\_



**Medical History:** List your child's allergies (to food or medication), medical conditions, current medications.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Emergency Contacts:** These people should be available during the after school program, between 2 – 6 p.m.

Name \_\_\_\_\_ Phone \_\_\_\_\_ Cell \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_ Cell \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_ Cell \_\_\_\_\_

Doctor's Name \_\_\_\_\_ Clinic \_\_\_\_\_ Phone \_\_\_\_\_

**Medical treatment**

I give permission for emergency medical treatment of my child if necessary. \_\_\_\_\_



**Program hours: open immediately after school until 6:00 p.m. Pick up your student(s) by 6:00 p.m.**

**Early Release Policy**

Students are expected to attend the program every day. A student may be released *early due to: a death/Emergency in the family, catastrophic incidents, medical Appointments, Weather conditions (especially if the child walks home), accidents or Injury/ illness that occur during program (staff will call parent or guardian), Transportation concerns, Sports events, Parallel Activities, and Other conditions (especially regarding safety) as prescribed by the school. Discuss any issues with the site coordinator. (You are also agreeing to pick up your child if they become sick or injured during the program.) Frequent early pickup may result in your child being exited from the program. Education Code 8483. I agree to the early release policy.*

**Signature Parent/Guardian** \_\_\_\_\_



**RELEASE AND WAIVER OF LIABILITY**

Eureka City Schools contracts with a number of community organizations and agencies including the City of Eureka Recreation Division. The following Release and Waiver of Liability applies to Eureka City Schools and all contracting organizations/agencies.

In consideration for permitting my child to participate in after school- extended day activities, I hereby waive, release, and discharge any and all claims for damages for personal injury, death, or property damage which I may have or which may accrue as a result of my child's participation in said activities. I understand that the above activity may be of a hazardous nature and/or include physical and/or strenuous exercise or activity; that serious accidents occasionally occur during the above activity; and that participants in the above activity occasionally sustain mortal or personal injuries and/or property damages as a consequence thereof. Knowing the risks involved, nevertheless, I have voluntarily applied to let my child participate in said activity and I hereby agree to assume any and all risks of injury or death and to release and hold harmless Eureka City Schools and all other contracting organizations and agencies. I further understand and agree that this waiver, release and assumption of risk is to be binding on my heirs and assigns. I further agree to indemnify and to hold Eureka City Schools and all other contracting organizations and agencies (its officers, employees, volunteers and agents) free and harmless from any loss, liability, damage, cost or expense which they may incur as a result of any injury and/or property damage that my child may sustain while participating in said activity. I have carefully read the Regulations and Guidelines, this site Registration form, and the Release and Waiver of Liability, and fully understand their contents. I am aware that this is a release of liability and a contract between me and Eureka City Schools and I sign of my own free will. I give my child permission to participate in the After School Program during this school year.

**Signature Parent/Guardian** \_\_\_\_\_ **Date** \_\_\_\_\_



## After School Education and Safety Program 2023-2024

***\*Please return by June 1, 2023***

Student Name: \_\_\_\_\_ School: \_\_\_\_\_ Grade: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Agreement		
Rule	Explanation	Parent initials
<b>Hours of Operation</b> Every school day until 6:00 PM	The program is open every day from dismissal time until 6:00 p.m. (during regular days, parent conferences, and other minimum days).	
<b>Attendance-</b>	Students need to attend every day. Students that do not attend every day may be asked to leave the program and the space given to another student.	
<b>Absences</b> Must be excused.	If your child will be absent, you <i>must</i> notify the Site Coordinator. Absences are excused only if we are notified ahead of time. Three unexcused absences or excessive absences of any kind may result in a student being asked to leave the program and the space given to another student.	
<b>Early Release Policy</b>	If you pick-up your child before 6:00 p.m., you must provide the site coordinator with a reason. Acceptable reasons are noted in the Early Release Policy* below. Frequent early pick-up may result in your child being dropped from the program. Talk to the site coordinator if you need special arrangements.	
<b>Transportation Home</b>	Please check one of the following: _____ My child will be picked up _____ My child will walk home On the application, you indicated who is authorized to pick up your child. If the person picking up your child is not on your list, we will not release your child without your permission.	
<b>Pick Up Time</b> by 6:00 p.m.	We are open until 6:00 p.m. Please pick up your child up by 6:00 p.m. If we wait three times with your child after 6:00 p.m., it will result in removal from the program. If we wait more than 30 minutes, we will ask the Police Department to pick up the child.	
<b>Who can pick up your child?</b>	The application asks for names of people authorized to pick up your child. We will ask for their photo ID. If the person is not on the list, we will not release your child without your permission.	
<b>Behavior</b>	School rules are in effect during the program. Fighting, possession of a weapon or defiant behavior will result in the parent being called for immediate pickup. Suspensions or expulsions can occur based on after school behavior.	
<b>Homework</b> Is the student's responsibility.	Each site offers homework help and some tutoring. <b><i>Homework help does not necessarily mean homework will be completed.</i></b> It will depend on your child bringing homework with them and using the time well.	

<b>Attendance- *MIDDLE SCHOOL ONLY</b>	Students are expected to attend the program at least 3 days each week. Students that do not attend at least 3 days a week may be asked to leave the program and the space given to another student. <b><i>Priority will be given to students that attend 5 days a week.</i></b>  <b><i>Please place a check next to the days that your child will attend:</i></b> <b><i>Full Week: _____ Monday through Friday</i></b> <b><i>Or – Minimum of 3 days:</i></b> <b><i>M _____ T _____ W _____ Th _____ Fri _____</i></b>	
--	--	--

**\*Early Release Policy** Students are expected to attend all afternoon, at least 3 days a week. A student may be released early for:

1. Family Emergencies (death in family, catastrophic incidents, etc.)
2. Medical appointments
3. Weather conditions
4. Accidents or illness during program
5. Transportation problems
6. Child's participation in a sports event
7. Other reasons where safety is a concern
8. Parallel Activities

Frequent early pickup may result in your child being asked to leave the program. Attendance is required under *Education Code 8483*. Talk to the site coordinator if you need special arrangements.

Parent/guardian signature \_\_\_\_\_