

Eureka City Schools Board of Education
3200 Walford Avenue, Eureka, CA
SPECIAL MEETING
December 19, 2006
6:30 P.M.
MINUTES

A. CALL TO ORDER OF SPECIAL SESSION

The special meeting was called to order by Anderson at 6:30 p.m.

Members Present : Anderson, Taplin, Pace, Fullerton, Gray

Members Absent : None

Staff Present : Jones, Munther, Johnson, Kellenberg, Davis

B. PLEDGE OF ALLEGIANCE TO THE FLAG

Member Fullerton led the Pledge.

C. PUBLIC COMMENTS ON NON-AGENDA ITEMS

There were no public comments on non-agenda items.

D. CONSENT CALENDAR – The Board is asked to receive/approve

It was M/S by Pace/Taplin to approve the following consent calendar item:

- (1) *Board Policy/Administrative Regulation #6164.2, Guidance/Counseling Services – AB 1802 Middle and High School Counseling Program*

Governing Board: ayes 5, noes 0, absent 0. Motion carried.

E. DISCUSSION - The Board is asked to discuss

(2) Superintendent Search

a. Overview of Search

Present were Bob Trigg and Jim Brown of Leadership Associates. The first step is to develop a profile in accordance with the needs of Eureka City Schools. This is done through meeting with the board, members of the community, staff, and student body. Today began with interviews with the community. Tomorrow interviews will be conducted with staff and students and ends with a community forum. The board will be provided a copy of the notes developed from these interviews. It is suggested the notes and recurring themes be provided the successful candidate. A draft brochure will be developed and shared with the board for finalization. The recruiting is then aggressively approached along with reference checks and followed by a meeting with the board to review applications for the first interview. It is the board's prerogative to interview who they would like. After the initial interview, the board chooses who they would like to return for a second interview. When the board is down to a finalist, boards may chose to visit the candidate's place of employment. Leadership Associates will work between the board and the final candidate on a mutual agreement.

b. Establish Timeline

The summary of comments are generally returned in a week. The candidates will be presented to the board at a special board meeting on Monday, March 12, 2007, from 9:00 a.m. to 1:00 p.m. The interviews will be scheduled for a board meeting on March 26, 2007, beginning at 8:30 a.m. The recommendation is to conduct this meeting off-site.

c. Qualities and Characteristics the Board Would Like the New Superintendent to Possess

The board provided Mr. Trigg and Brown with their suggestions.

d. Review of Community/Staff Engagement Process

Working with the board's suggestions this evening is the same process being used with the community and staff.

SPECIAL MEETING MINUTES

December 19, 2006 - Page 2

F. PUBLIC COMMENT ON CLOSED SESSION ITEMS

There were no comments on closed session items.

G. CLOSED SESSION (closed to the public)

At 7:40 p.m., the board moved to closed session.

Members Present: Anderson, Taplin, Pace, Fullerton, Gray

Members Absent: None

Staff Present: None (consultants)

The Board will consider and/or take action upon the following consent items:

(2) Public Employee Employment - Superintendent (*E.C. Sec. 54957*)

H. RECONVENING OF OPEN SESSION

I. REPORT OUT FROM CLOSED SESSION

Pace reported that no action was taken on Item G(2).

J. ADJOURNMENT

President Anderson adjourned the meeting at 8:55 p.m.

Respectfully submitted,

Denise C. Jones
Secretary of the Board of Education

Recording Secretary, Micki Davis

Clerk of the Board, Lisa Pace - APPROVED

Date